

**REGULAR MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
June 22nd, 2016**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:32 p.m.

Members Present: Dr. Michelle Bholat
Lenore Bloss
Jane Diehl
Vanessa Poster
Dr. Noel Chun

Members Absent:

Legal Counsel Present: Bob Lundy, Hooper, Lundy & Bookman
Staff Present: Susan Burden, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
I. Call to Order-Salute to the Flag	Ms. Jane Diehl opened the meeting and asked Lenore Bloss to lead the salute to the flag.	
III. Community Recognition: Pat Dreizler, Former Board Member's 90's Birthday	<p>This item was taken out of order.</p> <p>Ms. Diehl highlighted the following in recognition of Ms. Pat Dreizler's 90th birthday:</p> <ul style="list-style-type: none"> • Ms. Dreizler has served her city, the South Bay community and the County of Los Angeles in hundreds of roles throughout the years both professionally and through her generous time donations as a volunteer. • Became the first female department head in the City of Redondo Beach's history. • Founding member of the El Camino College Foundation • Earned Redondo Beach Chamber of Commerce "Young Woman of the Year" in 1960 and "Woman of the Year" in 1970. • Served on Boards and committees of over 35 non-profit entities <p>Ms. Diehl presented Ms. Dreizler with flowers and an award plaque for her outstanding and dedicated services.</p>	

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	<p>Ms. Dreizler addressed everyone and highlighted the following:</p> <ul style="list-style-type: none"> • Thank you to everyone, including former elected officials and all BCHD staff members. • Her proudest moment was receiving the Legacy Award. • It feels like completing a circle with BCHD. 	
<p>II. Public Discussion</p>	<p>This item was taken out of order.</p> <p>Ms. Diehl asked if any member of the public would like to address the Board on any issue not on the agenda. No one from the public stepped forward.</p>	
<p>IV. Review and Approval of the Minutes of the May 16th, 2016 Special Meeting</p>	<p>The Board reviewed the Minutes of the May 16th, 2016 Special Meeting.</p>	<p>It was Moved and Seconded (Bloss/Poster) to approve the minutes of the May 16th, 2016 Special Meeting. Ms. Poster, Dr. Chun, Dr. Bholat, Ms. Bloss and Ms. Diehl voted yes. Motion Carried</p>
<p>V. Review and Approval of the Minutes of the May 25th, 2016 Regular Meeting</p>	<p>The Board reviewed the Minutes of the May 25th, 2016 Regular Meeting.</p>	<p>It was Moved and Seconded (Bloss/Chun) to approve the minutes of the May 25th, 2016 Regular Meeting. Ms. Poster, Dr. Chun, Dr. Bholat, Ms. Bloss and Ms. Diehl voted yes. Motion Carried</p>
<p>VI. Program and Staff Reports</p> <p>A. Chief Executive Officer</p>	<p>Ms. Diehl invited Ms. Susan Burden, Chief Executive Officer, to address the Board of Directors.</p> <p>Ms. Burden referred the Board to the written report.</p> <p>Ms. Burden highlighted the following:</p>	

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	<ul style="list-style-type: none"> • Thank you to Board and the Communications Department for the work during the Surgeon General’s visit. • Legislation Update: There is a bill targeting Eden Healthcare District, an agency that does not provide any services anymore. Senator Ben Allen’s office is assisting BCHD in Design Build for approval on the Senate side. Next week it goes through Governance and Finance Committee and Ms. Burden will be testifying along with Senator Ben Allen. • Special Board Meeting will be held on Monday, June 27th, 2016 regarding choosing an architectural firm for the Senior Living Project. • Thank you to all the staff members who worked on the Community Health Snapshot. • Contract Status: Redondo Beach Unified School District and Hermosa Beach Unified School District have exceeded their contract goals. Manhattan Beach Unified School District (MBUSD) has had challenges in keeping up with contract goals. BCHD will be reimbursing all contracted work completed. Not all work was completed. • Meeting with Healthways is coming up in July for contract negotiations. • CEO Recruitment Update: The application deadline is Sunday, June 26th, 2016 and thus far there have been 71 applicants. There will be a Special Board Meeting on July 21st, 2016 for a recruitment update and set dates on August 1st and August 2nd for final applicant interviews. We cannot offer a contract in a special meeting, so a resolution is on the agenda to set three regular Board meetings in August 2016 as options to get this done. 	
B. Legal Counsel	Mr. Lundy had no report.	
VII. Committee Reports VII.A. Community Health Committee	Dr. Bholat reported that the Community Health Committee met on June 6 th , 2016. A presentation on the Community Health	

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<p>1. <u>Presentation and Discussion:</u> Community Health Snapshot and 2016-2019 Health Priorities</p>	<p>Snapshot and 2016-2017 Health Priorities were made, and it was approved to recommend the 2016-2019 Health Priorities to the Board of Directors for adoption with the addition of advanced planning under adult health priorities. A presentation on Public Smoking Policy was made. A discussion ensued and it was approved to recommend to the Board of Directors to direct staff to explore working with the City of Redondo Beach to enhance smoke free ordinances to decrease youth access to tobacco products, specifically use of the Tobacco Retail License (TRL) strategy which has shown to be highly effective in dropping adolescent smoking rates.</p> <p>Ms. Diehl invited Ms. Kerianne Lawson, Director of Lifespan Services and Dr. Bill Kim, Chief Medical Advisor, to the Podium.</p> <p>Ms. Lawson and Dr. Kim highlighted the following:</p> <ul style="list-style-type: none"> • Snapshot will guide BCHD’s strategic planning process and health priorities, and provide an opportunity to evaluate current programming. • The Snapshot is updated every three years and focuses on evidence-based public health practices, which according to the Centers for Disease Control and Prevention, is defined as the integration of science-based interventions with preferences for improving population health. • Recommended health priorities for the next three years include: <ul style="list-style-type: none"> ○ Continue to emphasize the importance of physical activity and healthy eating in every age group ○ Enhance mindfulness, social emotional learning and stress reduction ○ Prevent alcohol use among youth, and excessive alcohol use among adults and older adults, and prevent drug abuse ○ Support evidence-based tobacco control policies 	

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<p>2. Action Item: Approve the Adoption of the Health Priorities 2016-2019 for Beach Cities Health District with the Addition of Advanced Planning Under Adult Health Priorities</p>	<p>A discussion ensued on the Community Health Snapshot and the 2016-2019 Health Priorities.</p> <p>Dr. Bholat recommended to approve the adoption of the Health Priorities 2016-2019 for Beach Cities Health District with the addition of advanced planning under adult health priorities.</p>	<p>It was Moved and Seconded (Diehl/Chun) to approve the adoption of the Health Priorities 2016-2019 for Beach Cities Health District with the addition of advanced planning under adult health priorities. Ms. Poster, Dr. Chun, Dr. Bholat, Ms. Bloss and Ms. Diehl voted yes. Motion Carried</p>
<p>3. Discussion and Potential Action Item: Direction to Staff to Explore Working with the City of Redondo Beach to Enhance Smoke Free Ordinances to Impact Lowering Youth Access to Tobacco Products</p>	<p>Dr. Bholat recommended direction to staff to explore working with the City of Redondo Beach to enhance smoke free ordinances to impact lowering youth access to tobacco products.</p>	<p>It was Moved and Seconded (Diehl/Bloss) to approve staff to explore working with the city of Redondo Beach to enhance smoke free ordinances to impact lowering youth access to tobacco products. Ms. Poster, Dr. Chun, Dr. Bholat, Ms. Bloss and Ms. Diehl voted yes. Motion Carried</p>
<p>4. Action Item: Approve the Re-appointments of Laura Misel and Steve Morgan to the Community Health Committee Effective July 1st, 2016 through June 30th, 2018</p>	<p>Dr. Bholat recommended to approve the re-appointments of Laura Misel and Steve Morgan to the Community Health committee effective July 1st, 2016 through June 30th, 2018.</p> <p>It was noted that Laura Deeb Kalkarni was withdrawn from being approved to the Community Health Committee.</p>	<p>It was Moved and Seconded (Bholat/Poster) to approve re-appointments of Laura Misel and Steve Morgan to the Community Health Committee Effective July 1st, 2016 through June 30th, 2018. Ms. Poster, Dr. Chun, Dr. Bholat, Ms. Bloss and Ms. Diehl voted yes. Motion Carried</p>

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<p>VII.B. Finance Committee Treasurer's Report</p> <p>1. Action Item: Approve the Re Appointment of Steven Diels to the Finance Committee Effective July 1st, 2016 through June 30th, 2018</p> <p>2. Action Item: Approve Checks No. 65898 through No. 66123 totaling \$390,592.36 for Accounts Payable for the Month of May 2016.</p>	<p>Dr. Chun reported that the Finance Committee did not meet. We will solicit dates from the committee chairs for the next meeting in September 2016 to complete the required annual review of the BCHD Investment Policy.</p> <p>Dr. Chun recommended to approve the re-appointment of Steven Diels to the Finance Committee effective July 1st, 2016 through June 30th, 2018.</p> <p>Dr. Chun recommended approval of Checks No. 65898 through No. 66123 totaling \$390,592.36 for Accounts Payable for the Month of May 2016.</p>	<p>It was Moved and Seconded (Chun/Poster) to approve re-appointment of Steven Diels to the Finance Committee Effective July 1st, 2016 through June 30th, 2018. Ms. Poster, Dr. Chun, Dr. Bholat, Ms. Bloss and Ms. Diehl voted yes. Motion Carried</p> <p>It was Moved and Seconded (Chun/Bholat) to approve Checks No. 65898 through No. 66123 totaling \$390,592.36 for Accounts Payable for the Month of May 2016. Ms. Poster, Dr. Chun, Dr. Bholat, Ms. Bloss and Ms. Diehl voted yes. Motion Carried</p>
<p>VII.C. Policy Committee</p>	<p>Ms. Poster reported that the Policy Committee did not meet. The Board will consider on the July agenda the necessary by-law change to add high school students to the Community Health, Strategic Planning and Finance Committees.</p>	
<p>VII.D. Properties Committee</p>	<p>Ms. Diehl reported that the Properties Committee did not meet. We will solicit from the Committee Chairs dates for the next meeting.</p>	
<p>VII.E. Ad-Hoc Properties Committee</p>	<p>Ms. Diehl reported that the Ad Hoc Properties committee met on Wednesday, June 22nd, 2016. We met related to the potential Therapeutic Senior Living Community and reviewing several architects to recommend to the Board of Directors for the Special Board Meeting on Monday, June 27th, 2016.</p>	

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<p>VII.F. Strategic Planning Committee</p> <p>1. <u>Action Item:</u> Approve the Re Appointment of Mike Gin, Scott Kringen and Omkar Kalkarni to the Strategic Planning Committee Effective July 1st, 2016 through June 30th, 2018</p>	<p>Ms. Bloss reported that the Strategic Planning Committee met on Wednesday, June 15th, 2016. A presentation and discussion was held regarding summary and feedback of the Strategic Planning Half-Day. A presentation on the Community Health Snapshot and the 2016-2019 Health Priorities was made to the committee members. We did not have a quorum at the committee so we did not vote for it to go to the Board of Directors for approval, but knew that it went through the Community Health Committee. A discussion was held on the content and the date for the next Strategic Planning Committee meeting.</p> <p>Ms. Bloss recommended to approve the re-appointment of Mike Gin, Scott Kringen and Omkar Kalkarni to the Strategic Planning Committee effective July 1st, 2016 through June 30th, 2018.</p> <p>Ms. Bloss asked if all committee members being re-appointed were contacted and asked if they agreed to participate and show for meetings to which Ms. Burden replied that they were.</p>	<p>It was Moved and Seconded (Bloss/Bholat) to approve re-appointment of Mike Gin, Scott Kringen and Omkar Kalkarni to the Strategic Planning Committee effective July 1st, 2016 through June 30th, 2018. Ms. Poster, Dr. Chun, Dr. Bholat, Ms. Bloss and Ms. Diehl voted yes. Motion Carried</p>
<p>VIII. Old Business</p>	<p>Ms. Diehl asked for the status on the resolution adding high school students to the committees. Ms. Burden let the Board know that this will be in the July agenda under the policy committee.</p>	
<p>IX. New Business</p> <p>A. <u>Discussion and Potential Action Item:</u> Approval of Resolution No. 536 Adding Regular Meeting Dates of the Beach Cities Health District 2016 - 2017 Calendar to Include August 22nd, 2016, August 24th, 2016 and August 29th, 2016 at</p>	<p>Ms. Burden reported that we need a motion and signature on the resolution in order to have Regular Board of Director Meeting dates set in August 2016</p> <p>Ms. Diehl recommended approval of Resolution No. 536 adding regular meeting dates of the Beach Cities Health District 2016-2017 Calendar to include August 22nd, 2016, August 24th, 2016 and August 29th, 2016 at the appointed hour of 6:30pm at 514 N. Prospect Ave, Redondo Beach, California.</p>	<p>It was Moved and Seconded (Diehl/Bholat) to approve resolution No. 536 adding regular meeting dates of the Beach Cities Health District 2016-2017</p>

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<p>the Appointed hour of 6:30pm</p> <p>A. <u>Review and Discussion:</u> Board Appointment Committee Member Attendance</p>	<p>Ms. Burden reported that occasionally we have a committee that doesn't have a quorum and it happened in the recent Strategic Planning Committee Meeting. Ms. Burden reviewed the by-laws and policies and it states that if someone misses three meetings in a row, then the chair of said committee should declare that position vacant. Mr. Charlie Velasquez, Executive Assistant to the CEO, did an audit of all committee members' attendance. An attendance roll sheet will be brought to each committee meeting for the chair to see the up to date attendance.</p>	<p>Calendar to include August 22nd, 2016, August 24th, 2016 and August 29th, 2016 at the Appointed hour of 6:30pm. Ms. Poster, Dr. Chun, Dr. Bholat, Ms. Bloss and Ms. Diehl voted yes.</p> <p>Motion Carried</p>
<p>X. Board Member Reports</p>	<p>Ms. Bloss reported that she attended:</p> <ul style="list-style-type: none"> • Wine @ 5 • Smoking Policy Workshop Meeting • Pat Dreizler's birthday Event <p>Ms. Poster reported that she attended:</p> <ul style="list-style-type: none"> • Surgeon General Meeting • Strategic Planning Committee Meeting • Community Health Committee Meeting • Pat Dreizler's birthday event <p>Dr. Bholat reported that she attended:</p> <ul style="list-style-type: none"> • ACHD Meetings • Integration Advisory Board Meeting • Surgeon General Meeting • Community Health Committee Meeting <p>Dr. Chun reported that he attended:</p> <ul style="list-style-type: none"> • KLA Architect and Torrance Architect Meeting with Mr. Leslie Dickey (Last Month) • Surgeon General Meeting <p>Ms. Diehl reported that she attended:</p>	

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	<ul style="list-style-type: none"> • Surgeon General Meeting • Smoking Policy Workshop Meeting • Round Table at end of the month @ Azure Restaurant • Chamber Event on 6/24/16 • Special Board Meeting 6/27/16 	
XI. Announcements/ Questions and Referrals to Staff	There were no announcements/questions and referrals to staff.	
XII. Adjournment	Ms. Diehl moved to adjourn the meeting.	There being no further business, Ms. Diehl Moved to adjourn the meeting. Meeting adjourned at 7:46 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, July 27th, 2016 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California