

**REGULAR MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
October 28, 2015**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:30 p.m.

Members Present: Dr. Michelle Bholat
Lenore Bloss
Dr. Noel Chun
Jane Diehl

Members Absent: Vanessa Poster

Legal Counsel Present: Bob Lundy, Hooper, Lundy & Bookman
Staff Present: Susan Burden, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
I. Call to Order-Salute to the Flag	Ms. Jane Diehl opened the meeting and asked Dr. Noel Chun to lead the salute to the flag.	
II. Public Discussion	Ms. Diehl asked if any member of the public would like to address the Board on any issue not on the agenda. No one from the public stepped forward.	
III. Review and Approval of the Minutes of the September 15, 2015 Regular Meeting	The Board reviewed the Minutes of the September 15, 2015 Regular Meeting.	After review, it was Moved and Seconded (Chun/Bloss) to approve the minutes of the September 15, 2015 Regular Meeting. Dr. Bholat, Ms. Bloss, Dr. Chun and Ms. Diehl voted yes. Ms. Poster was not in attendance. Motion Carried
IV. Program and Staff Reports	Ms. Diehl invited Ms. Susan Burden, Chief Executive Officer, to address the Board of Directors.	
A. Chief Executive Officer	Ms. Burden highlighted the following: <ul style="list-style-type: none"> • Introduced Mr. Charlie Velasquez as her new Executive Assistant • Introduced department presentation to the new board member. She explained how every month a different department makes a presentation. 	

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	<ul style="list-style-type: none"> • Mr. Velasquez will be contacting committee chairs in February 2016 to set up meetings in advance • Upon Ms. Poster's request, Ms. Burden followed up with board applicants to fill the committee vacancies: <ul style="list-style-type: none"> ○ Mr. Chris Cagle will be a part of the Strategic Planning Committee. Will be voted on during this Board Meeting. ○ Mr. Julian Katz will be part of the Community Health Committee. Will be voted on during the November Board meeting. • 514 N. Prospect Ave building unexpected repair expenses of \$450,000 are the result of a combination of extreme heat and the age of the building. • Currently looking for a Medical Director. Ms. Kerianne Lawson, Community Services Director, has taken over the non-medical responsibilities. Looking into the possibly of having an advisor come in to fulfil the physician portions. Community snapshot will be handled in house. • Thanks to Communications Department for featured articles in Forbes Magazine, Women's World and the Los Angeles Times. • Thank you to Ms. Lauren Nakano and Ms. Valerie Lee for taking initiative in going green and coming in at #1 in a green competition with lots of buildings in the South Bay. • Adding high school students to the committees, per board request will be added to the next policy committee meeting • Met with Purple Binder, an organization that places resources online. We can use internal resources to do the same thing in a more cost effective way. • Made site visit to Burlingame CA to look at their Healthcare District to see how they do Senior Housing. Their project fell apart as their advisement and planning for finances did not reflect the reality. 	

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<p>B. Community Services Update</p>	<p>Ms. Diehl invited Ms. Kerianne Lawson, Director, Community Services, to the podium.</p> <p>Ms. Lawson presented an update on Community Services:</p> <ul style="list-style-type: none"> • Advocacy <ul style="list-style-type: none"> ○ BCHD is a Covered California certified enrollment entity ○ Open enrollment starts 11/1/15 and ends on 1/31/16 ○ From November 2014 – September 2015, BCHD has enrolled 320 people ○ Staff provides health insurance literacy counseling and assistance in maintaining health coverage • Information and Referral <ul style="list-style-type: none"> ○ 2,302 Officer of the Day contacts in 2014-2015 ○ Senior center outreach ○ Senior health fairs ○ 514 N. Prospect Front Lobby • Healthcare Integration – Care Management <ul style="list-style-type: none"> ○ Five social workers who provide care management to senior and disabled residents across the three cities ○ 1,327 home visits by care managers in 2014-2015 • Volunteer Support (150 volunteers in any given year) <ul style="list-style-type: none"> ○ Conversation Companions, Errand, MoveWell, and Support Line volunteers ○ 3,397 visits by volunteers in 2014-2015 • Community Education <ul style="list-style-type: none"> ○ Chronic Disease Self-Management ○ Dementia/Brain Injury Support ○ Fitness ○ Caregiver Support • Current Programs in the Community <ul style="list-style-type: none"> ○ Services at senior centers in Hermosa Beach, Manhattan Beach, Redondo Beach; <ul style="list-style-type: none"> ▪ Meditation ▪ Agility, Balance and Coordination ▪ Healthier Living 	

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	<ul style="list-style-type: none"> ▪ Tai Chi ▪ Senior Center Care Managers ▪ Educational Events ▪ Adaptive Mobility <ul style="list-style-type: none"> • Community Grants <ul style="list-style-type: none"> ○ Paramedic supplies in all three cities ○ Senior Services ○ RBPD Domestic Violence Program ○ The Gathering Place ○ Cancer Support Community ○ St. Andrew's Homeless Meal Program • Emergency Preparedness <ul style="list-style-type: none"> ○ Care management caseload triage screening <ul style="list-style-type: none"> ▪ 36% of the caseload is at "high risk" in a disaster ○ Volunteers delivered 81 emergency backpacks ○ Manhattan Bach Parks and Rec, Manhattan Beach Citizen Emergency Response Team (CERT), Manhattan Beach Fire Department, and BCHD distributed 115 emergency backpacks at "Dine 'n Discover" <p>The board asked for clarification on Chronic Disease Self-Management referral sources and Covered California.</p>	
C. Legal Counsel	Mr. Lundy had no report.	Mr. Lundy will give tutorial on Prospect One Corporation at the November board meeting.
V.A. Community Health Committee	Dr. Michelle Bholat reported that the Community Health Committee will meet on Monday, November 2 nd , 2015 at 6:00 PM at 1200 Del Amo St, Redondo Beach, CA 90277	
V.B. Finance Committee Treasurer's Report	Dr. Chun reported that the Finance Committee met on Monday, October 26, 2015. Ms. Monica Suya presented an update on BCHD's FY15-16 First Quarter results. PFM Asset Management, LLC, the District's investment firm, gave a presentation on the District's investment. The Investment Policy was discussed and a revised version will be brought to the Board for approval at its November meeting.	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>1. Action Item: Approve Checks No. 64134 through No. 64353 totaling \$380,333.47 for Accounts Payable for the Month of September 2015</p>	<p>Dr. Chun recommended approval of Checks No. 64134 through No. 64353 totaling \$380,333.47 for Accounts Payable for the Month of September 2015.</p>	<p>It was Moved and Seconded (Bloss/Bholat) to approve Checks No. 64134 through No. 64353 totaling \$380,333.47 for Accounts Payable for the Month of September 2015. Dr. Bholat, Ms. Bloss, Dr. Chun and Ms. Diehl voted yes. Ms. Poster was not in attendance. Motion Carried</p>
<p>2. Action Item: Approve \$450,000 in Additional Funding for Unexpected Property Repair Expenses for 514 N. Prospect Avenue, Redondo Beach, CA 90277</p>	<p>Dr. Chun recommended approval of \$450,000 in additional funding for unexpected property repair expenses for 514 North Prospect Avenue, Redondo Beach, CA 90277</p> <p>The Board discussed how we can anticipate future costs.</p>	<p>It was Moved and Seconded (Bloss/Bholat) to Approve \$450,000 in Additional Funding for Unexpected Repair Expenses for 514 North Prospect Avenue, Redondo Beach, CA 90277 Dr. Bholat, Ms. Bloss, Dr. Chun and Ms. Diehl voted yes. Ms. Poster was not in attendance. Motion Carried</p>
<p>V.C. Policy Committee</p>	<p>Ms. Diehl reported that the Policy Committee did not meet.</p>	
<p>V.D. Properties Committee</p>	<p>Ms. Diehl reported that the Properties Committee did not meet.</p>	
<p>V.E. Ad Hoc Properties Committee</p> <p>1. Action Item: Approve the Issuance of a Request for Qualifications (RFQ) for a Senior Housing Demand Study Consultant for the Property Located at 514 North Prospect Avenue, Redondo Beach, CA 90277.</p>	<p>Ms. Diehl recommended that the Board approve the issuance of a request for qualifications (RFQ) for a senior housing demand study consultant for the property located at 514 North Prospect Avenue, Redondo Beach, CA 90277.</p> <p>Ms. Diehl invited Mr. Leslie Dickey, Owner Representative to the podium. He explained that this is for a feasibility study to determine what the demand is in the three cities and if there are any projects that are being developed that are possible competitors. This will help us better shape the projects moving forward.</p>	<p>It was Moved and Seconded (Chun/Bloss) to Approve the Issuance of a Request for Qualifications (RFQ) for a Senior Housing Demand Study Consultant for the Property Located at 514 North Prospect Avenue, Redondo Beach, CA 90277. Dr. Bholat, Ms. Bloss, Dr. Chun and Ms. Diehl voted yes. Ms. Poster was not in attendance. Motion Carried</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>V.F. Strategic Planning Committee</p> <p>Action Item: Appointment of Community Member to the Strategic Planning Committee</p>	<p>Ms. Diehl reported that the Strategic Planning Committee will meet on Monday, November 9th, 2015 at 6:00 PM at 1200 Del Amo St.</p> <p>Ms. Diehl recommended the appointment of Chris Cagle to the Strategic Planning Committee effective October 29, 2015 through June 30, 2017.</p>	<p>It was Moved and Seconded (Chun/Bloss) to approve the appointment of Chris Cagle to the Strategic Planning Committee effective October 29, 2015 through June 30, 2017.</p> <p>Dr. Bholat, Ms. Bloss, Dr. Chun and Ms. Diehl voted yes. Ms. Poster was not in attendance.</p> <p>Motion Carried</p>
<p>VI. Old Business</p>	<p>There was no Old Business</p>	
<p>VII. New Business</p>	<p>Ms. Diehl asked about name tags for Board Members. Ms. Susan Burden let the board know that they are available if they ask for them.</p>	
<p>VIII. Board Member Reports</p>	<p>Ms. Diehl reported that she attended:</p> <ul style="list-style-type: none"> • Finance Committee • Redondo Beach Round Table <p>Dr. Bholat reported that she attended:</p> <ul style="list-style-type: none"> • Mindfulness Workshop • Association of California Healthcare Districts (ACHD) board meeting <p>Dr. Chun reported that he attended:</p> <ul style="list-style-type: none"> • Finance Committee <p>Ms. Bloss reported that she attended:</p> <ul style="list-style-type: none"> • Mindfulness Workshop • Redondo Beach Round Table • American Cancer Society Strides Walk • Girls Night Out for Cancer Support Community • BCHD QDR Session • Wine @ 5 • Redondo Beach Public Works Commission 	
<p>IX. Announcements/ Questions and Referrals to Staff</p>	<p>There were no announcements/questions and referrals to staff.</p>	
<p>X. Adjournment</p>	<p>Ms. Diehl moved to adjourn the meeting in Memory of Roy Isham.</p>	<p>There being no further business, Ms. Diehl Moved to adjourn the meeting. Meeting adjourned at 7:38 p.m.</p>

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, November 18, 2015 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California