

**REGULAR MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
September 28th, 2016**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:34 p.m.

Members Present: Dr. Michelle Bholat
Jane Diehl
Dr. Noel Chun
Lenore Bloss
Vanessa Poster

Legal Counsel Present: Robert Lundy, Hooper, Lundy & Bookman
Staff Present: Susan Burden, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
I. Call to Order-Salute to the Flag	Ms. Jane Diehl opened the meeting and asked Dr. Michelle Bholat to lead the salute to the flag.	
II. Public Discussion	Ms. Diehl asked if any member of the public would like to address the Board on any issue not on the agenda. No one from the public stepped forward.	
III. Review and Approval of Minutes of the July 5th, 20106 Special Meeting	Since there were two abstentions, Ms. Diehl stated that this item will be moved further down the agenda when all board members are present.	
IV. Review and Approval of Minutes of the July 21st, 2016 Special Meeting	The Board reviewed the Minutes of the July 21 st , 2016 Special Meeting.	It was Moved and Seconded (Poster/Bholat) to approve the minutes of the July 21 st , 2016 Special Meeting. Ms. Diehl, Dr. Bholat, Ms. Poster and Ms. Bloss voted yes. Dr. Chun was not present. Motion Carried
V. Review and Approval of Minutes of the July 27th, 2016 Regular Meeting	Since there were two abstentions, Ms. Diehl stated that this item will be moved further down the agenda when all board members are present.	
VI. Review and Approval of Minutes of the August 22nd, 2016 Regular Meeting	The Board reviewed the Minutes of the August 22 nd , 2016 Special Meeting.	It was Moved and Seconded (Poster/Bloss) to approve the minutes of the August 22 nd , 2016

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		Special Meeting. Ms. Diehl, Dr. Bholat, Ms. Poster and Ms. Bloss voted yes. Dr. Chun was not present. Motion Carried
VII. Program and Staff Reports A. Chief Executive Officer	<p>Dr. Chun arrived during this item.</p> <p>Ms. Diehl invited Ms. Susan Burden, Chief Executive Officer, to address the Board of Directors</p> <p>Ms. Burden referred the Board to the written report.</p> <p>Ms. Burden highlighted the following:</p> <ul style="list-style-type: none"> • Commended the Communications department on all their work for the District • Transition Plan with Mr. Tom Bakaly is going well. Mr. Bakaly has been attending meetings and has started on his orientation • State of Our Health on October 20th, 2016 at 8:00am • Healthways & Sharecare update: receiving advice from Mr. Lundy on a contract that would be best for the District • Staff is launching a new campaign, “Streets for All” <p>Ms. Burden invited Ms. Jacqueline Sun, Community Policy Analyst, to the podium to address the Board on “Streets for All.”</p> <p>Ms. Sun highlighted the following:</p> <ul style="list-style-type: none"> • Streets for All is an educational awareness campaign targeting safety messages to motorists • It bolsters the policy work that BCHD is doing with mobility in the streets and promoting active non-motorized transportation • Working with the cities, school districts and community partners • Targeting Prospect Ave., where BCHD has banners up • Staff and volunteers will be knocking on doors and distributing lawn signs to place in community homes 	

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	<p>Ms. Burden concluded her report and highlighted the following:</p> <ul style="list-style-type: none"> • Thank you to staff for their contribution and participation in the South Bay Council of Governments Green Campaign. • Thank you to Ms. Lauren Nakano, Director of Blue Zones Project and Ms. Valerie Lee, Administration Manager for picking up the award BCHD received from the South Bay Council of Governments. 	
<p>III. Review and Approval of Minutes of the July 5th, 2016 Special Meeting</p>	<p>This item was taken out of order.</p> <p>The Board reviewed the Minutes of the July 5th, 2016 Special Meeting.</p>	<p>It was Moved and Seconded (Poster/Chun) to approve the minutes of the July 5th, 2016 Special Meeting. Ms. Diehl, Dr. Chun and Ms. Poster voted yes. Ms. Bloss and Dr. Bholat abstained. Motion Carried</p>
<p>V. Review and Approval of Minutes of the July 27th, 2016 Regular Meeting</p>	<p>This item was taken out of order.</p> <p>The Board reviewed the Minutes of the July 27th, 2016 Regular Meeting.</p>	<p>It was Moved and Seconded (Chun/Bholat) to approve the minutes of the July 27th, 2016 Regular Meeting. Ms. Diehl, Dr. Bholat, and Dr. Chun voted yes. Ms. Poster and Ms. Bloss abstained. Motion Carried</p>
<p>VII. Program and Staff Reports</p> <p>B. Communications Update</p>	<p>This item was taken out of order.</p> <p>Ms. Diehl invited Ms. Cristan Higa, Director of Communications, up to the podium.</p> <p>Ms. Higa highlighted the following:</p> <ul style="list-style-type: none"> • BCHD Website <ul style="list-style-type: none"> ○ Create awareness and understanding of services ○ User friendly design ○ Focuses on six items: responsive design, events calendar, navigation, LiveWell blogs, interactive map, and resource guide • 2016 Annual Report <ul style="list-style-type: none"> ○ Annual Report goes out to 	

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	<p>65,000 homes in the Beach Cities</p> <ul style="list-style-type: none"> ○ Emphasizes the need and impact BCHD programs and services have made in the communities • State of Our Health Event <ul style="list-style-type: none"> ○ The event is on October 20th, 2016 from 8:00am – 10:30am at the Manhattan Beach Marriott ○ Unveiling the Community Health Snapshot to share with the community what we are doing and where we are going in the next three years ○ Mr. Dan Witters, Research Director of the Gallup-Healthways Well-Being Index, Gallup, will be presenting on the WBI in our community ○ Mr. Dan Buettner, Founder of Blue Zones, will be speaking <p>Ms. Diehl gave kudos to BCHD for being on the Newspaper recently.</p>	
C. Legal Council	Mr. Lundy had no report.	
VIII. Committee Reports		
A. Community Health Committee	Dr. Bholat reported that the Community Health Committee did not meet. We are soliciting from the committee chairs dates for the next meeting in early November.	
B. Finance Committee/ Treasurer's Report	<p>Dr. Chun reported that the Finance Committee met on Monday, September 26th, 2016. The following items were discussed:</p> <ul style="list-style-type: none"> • Year to date BCHD FY16-17 Results • Presentation on BCHD Q2 2016 Investment Portfolio Review by PFM • Review and recommend approval of BCHD Investment Policy Number: 6110 Investment Policy for the October Meeting agenda. • BCHD audit is ahead of schedule <p>Dr. Chun recommended approval of Checks No. 66391 through No. 66588, totaling \$478,587.46 for Accounts Payable for the month of July 2016.</p>	<p>It was Moved and Seconded (Chun/Bloss) to approve Checks No 66391</p>
1. Action Item: Approve Checks No. 66391 through		

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<p>No. 66588, totaling \$478,587.46 for Accounts Payable for the month of July 2016</p> <p>2. Action Item: Approve Checks No. 66589 through No. 66843, totaling \$497,383.03 for Accounts Payable for the month of August 2016</p>	<p>Dr. Chun recommended approval of Checks No. 66589 through No. 66843, totaling \$497,383.03 for Accounts Payable for the month of August 2016.</p>	<p>through No. 66588, totaling \$478,587.46 for Accounts Payable for the month of July 2016. Ms. Diehl, Dr. Bholat, Dr. Chun. Ms. Poster and Ms. Bloss voted yes. Motion Carried.</p> <p>It was Moved and Seconded (Chun/Poster) to approve Checks No. 66589 through No. 66843, totaling \$497,383.03 for Accounts Payable for the month of August 2016. Ms. Diehl, Dr. Bholat, Dr. Chun. Ms. Poster and Ms. Bloss voted yes. Motion Carried</p>
<p>C. Policy Committee</p>	<p>Ms. Poster Reported that the Policy Committee meets on an as-needed basis. No meetings have occurred.</p>	
<p>D. Properties Committee</p>	<p>Ms. Diehl reported that the Properties Committee meets on an as-needed basis. No meetings have occurred.</p>	
<p>E. Ad-Hoc Properties Committee</p> <p>1. Discussion and potential Action Item: Approval to award contract to International Parking Design in the amount of \$18,500 for conceptual parking</p>	<p>Ms. Diehl reported that the Ad Hoc Properties committee met on Monday, September 19th, 2016.</p> <p>Ms. Diehl invited Mr. Leslie Dickey, Executive Director of Real Estate, to the podium to speak on the International Parking Design Contract.</p> <p>Mr. Dickey gave the board an update report and answered questions.</p> <p>Ms. Diehl recommended approval to award contract to International Parking Design in the amount of \$18,500 for conceptual parking structure study for the Senior Living Projects, 514 N. Prospect Ave, Redondo Beach</p>	<p>It was Moved and Seconded (Chun/Poster) to approve to award contract to International Parking Design in the amount of \$18,500 for conceptual parking structure study for the Senior Living Projects, 514 N. Prospect Ave, Redondo</p>

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<p>Member of Alpha Fund of its merger with Beta Healthcare Group Risk Management Authority (BETA)</p> <p>2. <u>Discussion and potential Action Item:</u> Review and Possible Approval as a Member of Beta of its Merger with Alpha Fund</p>		<p>Poster and Ms. Bloss voted yes. Dr. Bholat abstained. Motion Carried.</p>
<p>XI. Board Member Reports</p>	<p>Ms. Bloss reported that she attended:</p> <ul style="list-style-type: none"> • Volunteer day Event • Reading at Alta Vista Elementary School • Chamber of Commerce Mixer • David Hadley Community Meeting • Wine @ Five • Redondo Beach City Council • South Bay Bike Coalition Event • Redondo Beach Chamber Mixer at Seaside Lagoon <p>Ms. Poster reported that she attended:</p> <ul style="list-style-type: none"> • Volunteer Day Event • Redondo Beach Chamber Mixer at Seaside Lagoon • Chamber Mixer for the Waterfront Project • National Women Reception • David Hadley transportation meeting • Dine & Discover: BCHD Presentation • South Bay Bike Coalition Event • Redondo Beach City Council • LiveWell/DieWell Presentation • Lobster Festival • South Bay Green Building Breakfast <p>Dr. Bholat reported that she attended:</p> <ul style="list-style-type: none"> • County of LA Advisory Board • Speaker at California State University, 	

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	<p>Northridge</p> <ul style="list-style-type: none"> • Supervisor Don Knabe Meeting <p>Dr. Chun Reported that he attended:</p> <ul style="list-style-type: none"> • Special Board Meetings • Architectural Meetings with Mr. Leslie Dickey <p>Ms. Diehl reported that she attended:</p> <ul style="list-style-type: none"> • South Bay Bike Coalition Event • Lobster Festival • Pages: Mindfulness Presentation for Manhattan Beach • Streets for All • Redondo Beach Round Table • Modern HealthCare Awards Ceremony in New Orleans, Louisiana 	
XII. Announcements/ Questions and Referrals to Staff	There were no announcements/questions and referrals to staff.	
XIII. Adjournment	Ms. Diehl moved to adjourn the meeting.	There being no further business, Ms. Diehl Moved to adjourn the meeting. Meeting adjourned at 8:01 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, October 26th, 2016 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California