REGULAR MEETING BOARD OF DIRECTORS BEACH CITIES HEALTH DISTRICT

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:35 p.m.

Members Present: Dr. Noel Chun

Joanne Edgerton Dr. Robert Grossman Vanessa Poster

Members Absent: Marie Corr

Legal Counsel Present: Bob Lundy, Hooper, Lundy & Bookman

Staff Present: Susan Burden, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
Call to Order	Ms. Joanne Edgerton opened the meeting and invited Councilmember Mark Burton of the City of Manhattan Beach, to lead the salute to the flag.	
Public Discussion	Ms. Edgerton asked if any member of the public would like to address the Board on any issue not on the agenda.	
	Ms. Edgerton invited Councilmember Mark Burton of the City of Manhattan Beach, to the podium.	
	Councilmember Mark Burton expressed his appreciation to the board for the wonderful work that the District does and for the success of the Blue Zones Project. Councilmember Burton, on behalf of the residents of the City Manhattan Beach, commended the District for being such a valuable asset to the community.	
	Ms. Edgerton invited Mr. Richard Zeif, Vice- Chair of the Senior Advisory Committee for the City of Manhattan Beach, to the podium.	
	Mr. Richard Zeif presented a history and background of the Manhattan Beach Senior Advisory Committee and expressed his appreciation to the board for the work that the District does for the senior population of Manhattan Beach and he looks forward to working together in the future.	

Prepared By: Gloria Carroll

June 26, 2013

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	Ms. Edgerton asked if any member of the public would like to address the Board on any issue not on the agenda.	
	Mr. Carl Ellis, a representative of the Lanakila Outrigger Canoe Club of Redondo Beach, stepped forward. Mr. Ellis presented a history of the Lanakila Outrigger Canoe Club and expressed his appreciation to the board for the Micro-Enrichment Grant that will enable the club to continue to provide a better experience for the members of the club.	
	Ms. Edgerton asked Ms. Susan Burden, Chief Executive Officer, to explain to the board what the District is providing for the Lanakila Outrigger Canoe Club.	
	Ms. Burden stated that the Lanakila Outrigger Canoe Club is a not for profit organization that is staffed by volunteers and the Micro-Enrichment Grants funds will be utilized for the purchase of equipment to replace outdated equipment.	
	Ms. Edgerton expressed her appreciation to Mr. Stephen Cannella for bringing the Lanakila Outrigger Canoe Club's programs to her attention and that she is happy to see that the Micro Enrichment Grant is making a difference.	
	The Board of Directors and the principals of the Lanakila Outrigger Canoe Club participated in a photo opportunity.	
Review and Approval of the Minutes of the May 29, 2013 Regular Meeting	The Board reviewed the minutes of the May 29, 2013 Regular Meeting.	After review, it was Moved and Seconded (Grossman/Poster) to approve the Minutes of the May 29, 2013 Regular Meeting. Dr. Chun, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Ms. Corr was not in attendance. Motion Carried
Beach Cities Health District Staff Recognition:	Ms. Edgerton invited Ms. Susan Burden, Chief Executive Officer, to the podium.	
Five Year Anniversary Dr. Lisa Santora, Chief Medical Officer	Ms. Burden invited Dr. Noel Chun to join her at the podium. Ms. Burden stated that five years ago, when Dr. Chun joined the board, he was very supportive of the District's need for a	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	stronger full-time medical leadership position and through her volunteerism, the District recruited Dr. Lisa Santora for the position of Chief Medical Officer.	
	Ms. Burden invited Dr. Santora to the podium.	
	Ms. Burden commended Dr. Santora for her five years of service and for the passion and commitment in providing medical leadership in improving the health of the residents of the three beach cities.	
	Dr. Chun commended Dr. Santora for her tremendous contributions to the community.	
	Dr. Santora expressed her appreciation to everyone present for their support in helping to improve the health of the community.	
Staff Reports		
Chief Executive Officer	Ms. Edgerton invited Ms. Susan Burden, Chief Executive Officer, to address the board.	
	Ms. Burden reported that through the efforts of Eric Garner, Communications Associate, the District was featured for a second time on ABC 7 Eyewitness News. A clip of the broadcast that featured the Walking School Bus program was shown.	
	Ms. Burden announced that the 2 nd year of Zumba in the Park launched on Tuesday, June 25, 2013, at Alta Vista Park and 375 people participated. A video of the Zumba Class was shown.	
	Ms. Burden reported that the first airing featuring the National Senior Health & Fitness Day at the Center for Health and Fitness had 670,000 viewers and the Walking School Bus had 273,000 viewers.	
	Ms. Burden announced that on July 31, 2013 Ms. Marilyn Rafkin, Director of Community Care Services, will be retiring from the District. There will be a reception for Marilyn at 4:00 p.m. on the Silverado Senior Living Patio.	
	Ms. Burden reported that on the Agenda Dr. Robert Grossman is listed as Chair of the Community Health Committee; Ms. Joanne	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	Edgerton is actually the Chair of that committee.	
	Ms. Burden reported that there are several	
	policies on the Agenda for review by the board.	
	Ms. Burden reported that she has been invited	
	by the American Heart Association to join their	
	board.	
	Dr. Chara saleed Ma. Burden about the atotics of	
	Dr. Chun asked Ms. Burden about the status of The Gathering Place. Ms. Burden responded	
	that The Gathering Place will be vacating their	
	space at 514 N. Prospect Avenue and will be	
	relocating to the Providence Trinity Hospice	
	Care facility in Torrance, CA.	
Chief Medical Officer	Ms. Edgerton invited Dr. Lisa Santora, Chief	
J.IIVI IIIVAIVAI VIIIVOI	Medical Officer, to the podium.	
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	Dr. Santora reported that the District has been	
	working with the Alliance for a Healthier Generation and under the leadership of Ms.	
	Gretchen Oshita, Director of Youth Services,	
	and the Blue Zones Team, four schools in the	
	Redondo Beach Unified School District have	
	received national recognition: 3 Bronze	
	(Redondo Union High School, Redondo Shores	
	High School and Lincoln Elementary School) and 1 Silver, (Beryl Heights Elementary School).	
	and remotify (201). Heights Elementary contestly.	
	Dr. Santora stated that for the first time in the	
	State of California two high schools have been	
	recognized nationally. This recognition is a great testament to the partnership between the	
	Youth Services Department and the Blue Zones	
	Project and the Redondo Beach Unified School	
	District.	
	Dr. Contare reported that this year 0 of the 12	
	Dr. Santora reported that this year, 8 of the 13 Redondo Beach Unified School District schools	
	have been highlighted for achieving the Blue	
	Zones Employer certification.	
Legal Counsel	Mr. Lundy had no report	
Community Health Committee		
Reappointments of	Dr. Grossman made a motion to approve the	It was Moved and
Community Committee	reappointments of Phyllis Meltzer and Michael	Seconded (Olavar) to
Members to the	Fleischer to the Community Health Committee	(Grossman/Chun) to
Community Health Committee	effective July 1, 2013 through June 30, 2015.	approve the reappointments of Phyllis
- John Hiller		Meltzer and Michael
		Fleischer to the

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
ACCIDATICM	BIOGGOGION	Community Health Committee effective July 1, 2013 through June 30, 2015. Dr. Chun, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Ms. Corr was not in attendance. Motion Carried
Finance Committee Treasurer's Report		
Action Item: Approve Checks No. 57275 through 57552, totaling \$844,202.94 for Accounts Payable for the Month of May 2013		It was Moved and Seconded (Chun/Poster) to Approve Checks No. 57275 through 57552, totaling \$844,202.94 for Accounts Payable for the Month of May 2013. Dr. Chun, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Ms. Corr was not in attendance. Motion Carried
Reappointments of Community Committee Members to the Finance Health Committee	Dr. Chun announced that there are four reappointments of members to the Finance Committee for a third term. Dale Gramaje and Ernie O'Dell have completed their third term and will no longer be able to serve and we are currently recruiting for one vacant position and two optional positions.	
	Dr. Chun made a motion to approve the reappointments of Brian Parker, Steven Nicholson, Marie Puterbaugh and Richard Schweitzer to the Finance Committee effective July 1, 2013 through June 30, 2015.	It was Moved and Seconded (Chun/Poster) to approve the reappointments of Brian Parker, Steven Nicholson, Marie Puterbaugh and Richard Schweitzer to the Finance Committee effective July 1, 2013 through June 30, 2015. Dr. Chun, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Ms. Corr was not in attendance. Motion Carried
Policy Committee 1. Action Item: Approve	Ms. Poster announced that the following Human Resources Policies are on the Agenda for approval:	It was Moved and Seconded (Grossman/Chun) to

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
Human Resources		approve the following
Policies:	a. Revised Policy No. 3040:	Human Resources
a. Approve Revised	Conditions of Employment	Policies:
Policy No. 3040:	b. Revised Policy No. 3060:	a. Revised Policy No.
Conditions of	Employment	3040: Conditions of
Employment	c. Revised Policy No. 3070:	Employment
b. Approve Revised	Use of Mobile Devices	b. Revised Policy No.
Policy No. 3060:	d. Revised Policy No. 3075:	3060: Employment
Employment	Employee Use of Automobiles	c. Revised Policy No.
c. Approve Revised	e. Revised Policy No.3090:	3070: Use of Mobile
Policy No. 3070:	Computer and Electronic Messaging	Devices
Use of Mobile	f. Revised Policy No. 3820:	d. Revised Policy No.
Devices	Outside Activities and Employment	3075: Employee Use of
d. Approve Revised		Automobiles
Policy No. 3075:	Dr. Grossman made a motion to approve the	e. Revised Policy No.
Employee Use	Human Resources Policies a. through f.	3090: Computer and
of Automobiles		Electronic Messaging
e. Approve Revised		f. Revised Policy No.
Policy No.3090:		3820: Outside Activities
Computer and		and Employment
Electronic Messaging		Dr. Chun, Ms. Edgerton,
f. Approve Revised		Dr. Grossman, and Ms.
Policy No. 3820:		Poster voted yes. Ms.
Outside Activities and		Corr was not in
Employment		attendance.
		Motion Carried
		monon carriou
2. Action Item:	Ms. Poster made a motion to Delete Human	It was Moved and
g. Deletion of Human	Resources Policy Article XV: Professional	Seconded (Poster/Chun)
Resources Policy	Development.	to Delete Human
Article XV: Professional	·	Resources Policy Article
Development		XV: Professional
•		Development.
		Dr. Chun, Ms. Edgerton,
		Dr. Grossman, and Ms.
		Poster voted yes. Ms.
		Corr was not in
		attendance.
		Motion Carried
Action Item:		
3. Approve Operations	Ms. Poster made a motion to Approve	It was Moved and
Policies:	Operations Policies:	Seconded (Poster/Chun)
a. Approve Revised		Approve Operations
Policy 4100: Travel and	a. Revised Policy 4100: Travel and	Policies:
Reimbursement	Reimbursement	a. Revised Policy 4100:
		Travel and
b. Approve Revised	b. Revised Policy 4130: Health Funds	Reimbursement
Policy 4130: Health		b. Revised Policy 4130:
Funds		Health Funds.
		Dr. Chun, Ms. Edgerton,
		Dr. Grossman, and Ms.
		Poster voted yes. Ms.

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
4. Action Item:		Corr was not in attendance. Motion Carried
Approve Procedure for Policy 2160: Board Advocacy	Ms. Poster made a motion to Approve Procedure for Policy 2160: Board Advocacy.	It was Moved and Seconded (Poster/Chun) to Approve Procedure for Policy 2160: Board Advocacy. Dr. Chun, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Ms. Corr was not in attendance. Motion Carried
Properties Committee	Dr. Chun reported that the Properties Committee did not meet.	
Strategic Planning Committee		
Reappointments of Community Committee Members to the Strategic Planning Committee	Ms. Poster made a motion to approve the reappointments of Michelle Bholat, M.D., David Schmidt and Richard Propster to the Strategic Planning Committee effective July 1, 2013 through June 30, 2015 and to approve the appointment of Marie Puterbaugh as the Finance Committee Representative to the Strategic Planning Committee effective July 1, 2013 through June 30, 2015.	It was Moved and Seconded (Poster/ Grossman) to approve the reappointments of Michelle Bholat, M.D., David Schmidt and Richard Propster to the Strategic Planning Committee effective July 1, 2013 through June 30, 2015 and to approve the appointment of Marie Puterbaugh as the Finance Committee Representative to the Strategic Planning Committee effective July 1, 2013 through June 30, 2015. Dr. Chun, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Ms. Corr was not in attendance. Motion Carried
Old Business	There was no Old Business.	
New Business	There was no New Business.	
Board Member Reports	Dr. Grossman reported that he attended several meetings of the Association of California Healthcare Districts.	
	Ms. Poster reported that she attended the Celebration Wellness event sponsored by the Cancer Care Community.	

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	Dr. Chun reported he and his daughter will be attending the Southern California Soaring Academy. Ms. Edgerton had no events to report.	
Announcements/ Questions and Referrals to Staff	There were no reports.	
Adjournment	Ms. Edgerton moved to adjourn the meeting.	There being no further business, Ms. Edgerton Moved to adjourn the meeting. Meeting adjourned at 7:15 p.m.

The next Regular Meeting of the Beach Cities Health
District Board of Directors is scheduled for
Wednesday, July 31, 2013 at 6:30 p.m. in the
Beach Cities Room of the Beach Cities Health Center, located at
514 N. Prospect Avenue, Redondo Beach, California