## REGULAR MEETING BOARD OF DIRECTORS BEACH CITIES HEALTH DISTRICT May 30, 2012

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:40 p.m.

Members Present: Marie Corr

Joanne Edgerton Dr. Robert Grossman Vanessa Poster

Members Absent: Dr. Noel Chun

<u>Legal Counsel Present</u>: Robert Lundy, Hooper, Lundy & Bookman, Inc.

Staff Present: Susan Burden, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
Call to Order	Dr. Robert Grossman opened the meeting and invited Ms. Vanessa Poster to lead the salute to the flag.	
Public Discussion	Dr. Grossman asked if any member of the public would like to address the Board on any issue not on the agenda. No one from the public stepped forward.	
Review and Approval of the Minutes of the April 25, 2012 Regular Meeting	The Board reviewed the minutes of the April 25, 2012 Regular Meeting.	After review, it was  Moved and Seconded (Poster /Corr) to approve the minutes of the April 25, 2012 Regular Meeting. Ms. Corr, Dr. Grossman, and Ms. Poster voted yes. Dr. Chun and Ms. Edgerton were not in attendance.  Motion Carried
	Ms. Edgerton arrived at the meeting at 6:50 p.m.	
Beach Cities Health District Staff Recognition	Dr. Grossman invited Ms. Marilyn Rafkin, Director, Community Care Services, to the podium.	
Ten Year Anniversary:	Ms. Rafkin introduced Ms. Kerianne Lawson,	
Kerianne Lawson, Community Care Services	Community Care Services Manager, and presented an overview of Ms. Lawson's educational and professional background and her accomplishments during her ten years of service at the District.	

Prepared By: Gloria Carroll

May 30, 2012

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	Ms. Lawson expressed her appreciation to the	
	Board for the opportunity to work in an	
	environment that enables her to balance work	
	life as a parent and a social worker.	
	Ms. Lawson and her family posed for a	
	photograph with the Board and BCHD staff	
	members.	
Program and Staff Reports	Dr. Grossman invited Dr. Lisa Santora, Chief Medical Officer, to the podium.	
Chief Medical Officer	Dr. Santora announced that two Redondo Beach Unified School District elementary schools, Lincoln Elementary and Beryl Heights Elementary, received notice that they earned the Alliance for a Healthy Generation's Healthy Schools Program National Recognition Bronze Level Award.	
	Dr. Santora reported that the award is an honor given nationally to showcase and acknowledge schools that have implemented changes in order to create healthier school environments. These schools met the requisite number of criteria in seven content areas that address school health improvement: Policy/Systems; Employee Wellness; School Meals; Physical Education; Competitive Foods & Beverages; Student Wellness; and, Health Education.	
	Dr. Santora reported that the Medical Advisory Board of the Manhattan Beach Unified School District requested that she present their request to the BCHD Board for its support of the Delayed School Start Time. Dr. Santora stated that she will make a presentation to the BCHD Board at the June 27, 2012 Board meeting.	
Discussion and Potential Action Item: Review and Approval of 2012-2015 BCHD Health Priorities	Dr. Santora presented an overview of the 2012-2015 BCHD Health Priorities that covered three age groups: Youth (Birth to 17 years of Age); Adults (18-64 Years of Age); Older Adults (65 Years of Age and Older).  Dr. Grossman announced that this item will be taken out of order.	

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	After review and discussion, Ms. Poster made a motion to approve the 2012-2015 BCHD Health Priorities.	After review, It was Moved and Seconded (Poster/Corr) to approve the 2012-2015 BCHD Health Priorities. Ms. Corr, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Dr. Chun was not in attendance. Motion Carried
Chief Executive Officer	Ms. Burden expressed her appreciation to the Assemblymember Betsy Butler, Senator Ted Lieu, the Association of California Healthcare Districts, Cities of Hermosa Beach, Redondo Beach, and the BCHD Board of Directors for their support that resulted in the defeat of Assembly Bill 2418.	
	Ms. Burden commended Ms. Lauren Nakano, Director, Blue Zones Project™ Vitality City, for her leadership in organizing the Blue Zones Kick-off Event that was held on May 2, 2012 at the Redondo Beach Performing Arts Center.	
	Ms. Burden reported that the Beach Cities Child Development Center held a Grand Opening May 16, 2012. Board members Dr. Robert Grossman and Ms. Vanessa Poster were in attendance.	
	Ms. Burden expressed her appreciation to Mr. Steve Groom, Chief Financial Officer, for his leadership in formulating the FY 12-13 budget.	
	Ms. Burden reported that Dr. Lisa Santora, Chief Medical Officer, represented the District and spoke at the Healthways, Inc. National Well-Being Conference in Boulder, Colorado.	
	Ms. Burden stated that she spoke at the Wyoming Chronic Disease Conference in Cheyenne, Wyoming.	
	Ms. Burden reported that the District hosted Verdant Health Commission from the State of Washington and presented our model to them.	
	Ms. Poster requested staff to provide a report to the Board regarding information on the growth	

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	and utilization of the Center for Health and	
	Fitness.	
	Ms. Corr commended Ms. Burden for her	
	leadership that resulted in the defeat of	
Land Council	Assembly Bill 2418.	
Legal Counsel Community Health	Mr. Robert Lundy had no report.	
Committee	Ms. Edgerton reported that the Community Health Committee (CHC) met on Tuesday, May	
	22, 2012. The committee discussed the	
	2012-2015 BCHD Health Priorities and	
	recommended approval to the Board of	
	Directors.	
	Ms. Edgerton reported that Dr. Santora	
	presented an update to the CHC on the AES	
	Power Plant Redondo Beach/Health Impact	
	Assessment. The committee directed staff to	
	craft an advocacy position for the BCHD Board to consider at the June 27, 2012 Board meeting.	
	The committee requested to review a draft and	
	have an opportunity to provide input prior to	
	presentation before the Board. The CHC	
	discussed the appropriate scope of an advocacy	
	stance. The consensus was that BCHD should	
	focus solely on the benefits of clean air to health	
	rather than land use issues. The CHC	
	encouraged use of language to assert strongly	
	the research linking air pollution to adverse	
	health outcomes.	
Discussion and		
Potential Action Items:		
Reappointments of	Ms. Poster made a motion to consent to the	It was <b>Moved and</b>
Community Members	reappointments of Julia Borovay and Renee	Seconded (Poster/Corr) to
to the Community	Moilanen to the Community Health Committee	consent to the
Health Committee	effective July 1, 2012 through June 30, 2014.	reappointments of Julia
		Borovay and Renee
		Moilanen to the
		Community Health
		Committee effective July 1,
		2012 through June 30,
		2014.
		Ms. Corr, Ms. Edgerton,
		Dr. Grossman, and Ms. Poster voted yes. Dr.
		Chun was not in
		attendance.
		Motion Carried

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
Reappointment of Community Health Committee Representative to the Strategic Planning Committee	Ms. Poster made a motion to consent to the reappointment of Renee Moilanen as the Community Health Committee Representative to the Strategic Planning Committee effective July 1, 2012 through June 30, 2014.	It was Moved and Seconded (Poster/Corr) to consent to the reappointment of Renee Moilanen as the Community Health Committee Representative to the Strategic Planning Committee effective July 1, 2012 through June 30, 2014. Ms. Corr, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Dr. Chun was not in attendance. Motion Carried
Finance Committee Treasurer's Report	Ms. Edgerton reported that the Finance Committee met on Monday, May 21, 2012 and reviewed the FY 2012-2013 Budget. Ms. Edgerton reported that the committee reviewed the new Debt Management Policy and referred it back to staff to refine and simplify.	motion duried
Action Item: Approve Checks No. 54148 through 54355, totaling \$907,564.14 for Accounts Payable for the Month of April 2012		It was Moved and Seconded (Edgerton/Poster) to approve Checks No. 54148 through 54355, totaling \$907,564.14 for Accounts Payable for the Month of April 2012. Ms. Corr, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Dr. Chun was not in attendance. Motion Carried
Discussion and Potential Action Item: Review and Approval of District Budget for Year Ending June 30, 2013	Dr. Grossman invited Mr. Steve Groom, Chief Financial Officer, to the podium.  Mr. Groom presented an overview of the FY 2012-2013 Budget including the following topics:  Financial Summary Revenue Property Tax Revenue Lease Revenue Interest Revenue Limited Partnership Revenue	

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	◆Operating Expenses  ◆Vitality City Investment  ◆Building Operating Expenses  ◆Capital Expenditures  ◆Energy Project Recovery  ◆Energy Project Payback  ◆Changes from Previous Budget  ◆Towards the Future  Mr. Groom concluded that Beach Cities Health  District leverages \$2.4 million in Property Tax  revenue to provide \$10.3 million in health	
	services to the community.  After review and discussion, Ms. Poster made a motion to approve the FY 2012-2013 Budget adding \$35,000.00, to be split \$15,000.00 for Micro Enrichment Grants and \$20,000.00 for additional mailings or other ways of reaching people and reducing Capital Funding from \$321,900.00 down to \$286,900.00.	Motion was withdrawn.
A a ti a va l ta ma-	After review and discussion, Ms. Poster made a motion to approve the FY 2012-2013 Budget adding \$7,000.00 to the FY 2012-2013 Budget that would allow BCHD to do two physical mailings per year plus adding \$15,000.00 to Micro Enrichment Grants reducing Capital Funding from \$321,900.00 to \$299,900.00.  Ms. Poster requested a report on the energy project comparing actual savings to the original plan.	After review, It was Moved and Seconded (Poster/ Grossman) to approve the FY 2012-2013 Budget adding \$7,000.00 to the FY 2012-2013 Budget that would allow BCHD to do two physical mailings per year plus adding \$15,000.00 to Micro Enrichment Grants reducing the Capital Expenditures from \$321,900.00 to \$299,900.00. Ms. Corr, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Dr. Chun was not in attendance. Motion Carried
Action Item: Approve Resolution 520 of the Beach Cities Health District Adopting the Final Operating and Capital Budget for the Fiscal Year 2012-2013	After review and discussion, Ms. Poster made a motion to Approve Resolution 520 of the Beach Cities Health District Adopting the Final Operating and Capital Budget for the Fiscal Year 2012-2013 as amended in the previous motion.	It was <b>Moved</b> and <b>Seconded</b> (Poster/Grossman) to motion to Approve Resolution 520 of the Beach Cities Health District Adopting the Final

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		Operating and Capital Budget for the Fiscal Year 2012-2013 as amended in the previous motion. Ms. Corr, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Dr. Chun was not in attendance. Motion Carried
Policy Committee	Ms. Corr reported that the Policy Committee is scheduled to meet on Tuesday, July 31, 2012.	
Properties Committee	Dr. Grossman reported that the Properties Committee did not meet.	
Strategic Planning Committee	Ms. Corr reported that the Strategic Planning Committee did not meet.	
Discussion and Potential Action Items: Reappointments of Community Members to the Strategic Planning Committee  Affirmation of Community Health Committee Representative to the Strategic Planning Committee	Ms. Poster made a motion to approve the reappointments of Kathleen Paralusz and Lenore Bloss to the Strategic Planning Committee effective July 1, 2012 through June 30, 2014 and to affirm the reappointment of Renee Moilanen as the Community Health Committee Representative to the Strategic Planning Committee effective July 1, 2012 through June 30, 2014.	It was Moved and Seconded (Corr/Poster) to approve the reappointments of Kathleen Paralusz and Lenore Bloss to the Strategic Planning Committee effective July 1, 2012 through June 30, 2014 and to affirm the reappointment of Renee Moilanen as the Community Health Committee Representative to the Strategic Planning Committee effective July 1, 2012 through June 30, 2014.  Ms. Corr, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Dr. Chun was not in attendance.  Motion Carried
Old Business		
Update on Attendance at the Association of California Healthcare Districts' Annual Meeting on May 09-11,	Dr. Grossman reported that he, Ms. Poster and Ms. Burden attended the Association of California Healthcare Districts' (ACHD) Annual Meeting on May 09-11, 2012 at Incline Village, NV. Dr. Grossman stated that it was a	

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2012 at Incline Village, NV  New Business	productive meeting and there was a lot of discussion regarding Assembly Bill 2418.  Ms. Burden reported that as a result of her attendance at a LAFCO (Local Agency Formation Commission) Workshop at ACHD, she has a meeting scheduled with LAFCO Los Angeles on June 19, 2012.	
Action Item: Approve Resolution No. 521 Requesting the Board of Supervisors of the County of Los Angeles to Permit the Registrar- Recorder/County Clerk to Render Election Services For an Election of Beach Cities Health District to be Held on November 6, 2012. Limit Candidate Statements to Two Hundred (200) Words; Require Each Candidate to Pay the Costs of the Candidate's Statement in Advance.	Dr. Grossman made a motion to Approve Resolution No. 521 Requesting the Board of Supervisors of the County of Los Angeles to Permit the Registrar-Recorder/County Clerk to Render Election Services For an Election of Beach Cities Health District to be Held on November 6, 2012. Limit Candidate Statements to Two Hundred (200) Words; Require Each Candidate to Pay the Costs of the Candidate's Statement in Advance.	It was Moved and Seconded (Grossman/Poster) to Approve Resolution No. 521 Requesting the Board of Supervisors of the County of Los Angeles to Permit the Registrar-Recorder/County Clerk to Render Election Services For an Election of Beach Cities Health District to be Held on November 6, 2012. Limit Candidate Statements to Two Hundred (200) Words; Require Each Candidate to Pay the Costs of the Candidate's Statement in Advance.  Ms. Corr, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Dr. Chun was not in attendance.  Motion Carried
Board Member Reports	Ms. Poster reported her attendance at the following meetings/events:  ◆Volunteer Brunch  ◆Association of California Healthcare Districts' Annual Meeting  ◆Wayne Powell's Swearing In as Mayor of Manhattan Beach  ◆Blue Zones Kick-off Event  ◆Grand Opening of the Beach Cities Child Development Center  Ms. Corr reported her attendance at the following meetings/events:  ◆Volunteer Brunch  ◆Blue Zones Kick-off Event	

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	Ms. Edgerton reported her attendance at the Blue Zones Kick-off Event.	
	Dr. Grossman reported his attendance at the following meeting/event:	
	◆Association of California Healthcare Districts Annual Meeting.	
	◆Grand Opening of the Beach Cities Child Development Center	
Announcements/ Questions and Referrals to Staff	There were no reports.	
Closed Session Government Code, Section 54957	At 8:30 p.m. the meeting went into Closed Session.	
Personnel Matters Public Employee Performance	Closed Session: Government Code, Section 54957 Personnel Matters Public Employee Performance Evaluation	
Evaluation Title Chief Executive Officer	Title Chief Executive Officer	
Open Session: Approve Compensation and Benefits for Chief Executive Officer	Open Session resumed at 9:10 p.m.  The Board discussed the salary and compensation for the Chief Executive Officer in accordance with the criteria set forth in BCHD Policy No. 2190, Annual Performance Evaluation of the Chief Executive Officer. The Board's evaluation of the Chief Executive Officer included the following:  Management Skills  Completion of the UCLA lease  Success of the Blue Zones project  Review of goals for the Chief Executive Officer for the next year.  After review and discussion, Ms. Corr made a motion to approve an increase of 5.0% in the base salary of the Chief Executive Officer.	After review, it was <b>Moved</b> and <b>Seconded</b> (Corr/Poster) to approve
	base salary of the Chief Executive Officer.	an increase of 5.0% in the base salary of the Chief Executive Officer. Ms. Corr, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Dr. Chun was not in attendance.  Motion Carried

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Adjournment	Dr. Grossman moved to adjourn the meeting.	There being no further
		business, Dr. Grossman
		Moved to adjourn the
		meeting. Meeting
		adjourned at 9:40 p.m.

The next Regular Meeting of the Beach Cities Health
District Board of Directors is scheduled for
Wednesday, June 27, 2012 at 6:30 p.m. in the
Beach Cities Room of the Beach Cities Health Center, located at
514 N. Prospect Avenue, Redondo Beach, California