

**SPECIAL MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
May 16th, 2016**

A Special Meeting of the Board of Directors of the Beach Cities Health District was called to order in the 1st Floor Small Training Room of the BCHD Administrative Offices, 1200 Del Amo Street, Redondo Beach at 6:06 p.m.

Members Present: Vanessa Poster
Lenore Bloss
Jane Diehl

Members Present Via
Conference Call from
1920 Colorado Ave
Santa Monica, CA 90404: Dr. Michelle Bholat

Members Not Present: Dr. Noel Chun

Staff Present: Susan Burden, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
I. Call to Order-Salute to the Flag	Ms. Jane Diehl opened the meeting and led the salute to the flag.	
II. Public Discussion	Ms. Diehl asked if any member of the public would like to address the Board on any issue not on the agenda. No one from the public stepped forward.	
III. New Business 1. Discussion and Action Item Approve CEO Recruitment Brochure from Teri Black and Company, Inc.	<p>Ms. Diehl announced the discussion and action item to review and approve the CEO Recruitment Brochure from Teri Black and Company, Inc.</p> <p>Dr. Bholat joined the meeting via conference call. Ms. Diehl let Dr. Bholat know that she would not be able to participate in voting since her location was not posted on the agenda. The Board continued the discussion with the legally required quorum of Ms. Poster, Ms. Bloss and Ms. Diehl.</p> <p>Ms. Diehl asked Ms. Teri Black to speak about the recruitment brochure. Ms. Black stated that we are in a juncture where she has received feedback from the board, executive team and the management team. This is the last edited copy and she needs feedback on the portions on the brochure including the culture, team, and ideal candidate sections. Ms. Black asked the Board to read through the brochure and give</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>their feedback.</p> <p>The following board dates were announced regarding CEO Recruitment:</p> <ul style="list-style-type: none"> • July 21st, 2016 for the CEO Recruitment Candidate application screening • August 1st, 2016 for Full Day Interviews • August 2nd, 2016 for Half Day Interviews <p>Ms. Black asked the Board if they had any other comments or edits in the brochure. A discussion ensued regarding feedback and edits on the recruitment brochure.</p> <p>Upon the board providing comments and wording edits, Ms. Poster recommended approval of the CEO Recruitment Brochure from Teri Black and Company, Inc. with prescribed changes.</p>	<p>It was Moved and Seconded (Poster/Bloss) to approve the CEO Recruitment Brochure from Teri Black and Company, Inc. with prescribed changes. Ms. Bloss, Ms. Diehl and Ms. Poster voted yes. Dr. Bholat was not able to vote. Dr. Chun was not present.</p> <p>Motion Carried</p>
IV. Announcements/ Questions and Referrals to Staff	There were no announcements/questions and referrals to staff.	
V. Adjournment	Ms. Diehl moved to adjourn the meeting.	There being no further business, Ms. Diehl Moved to adjourn the meeting. Meeting adjourned at 6:53 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, May 25th, 2016 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California