

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
		<p>Grossman to the Properties Committee. Ms. Corr, Ms. Edgerton, and Ms. Poster voted yes. Dr. Chun and Dr. Grossman were not in attendance.</p> <p>Motion Carried</p>
<p>Staff Recognition Ten Year Anniversaries:</p> <p>Juliana Jenkins Finance Department</p>	<p>Ms. Poster invited Mr. Steve Groom, Chief Financial Officer, to the podium.</p> <p>Mr. Groom introduced Ms. Juliana Jenkins, Senior Staff Accountant. Mr. Groom presented an overview of Ms. Jenkins' job responsibilities and expressed his appreciation to her for ten years of dedicated service to the District.</p> <p>Ms. Susan Burden, Chief Executive Officer, expressed her appreciation to Ms. Jenkins for her commitment to the District and to the welfare of our employees.</p> <p>Ms. Jenkins expressed her appreciation to the Board of Directors.</p> <p>Dr. Chun and Dr. Grossman arrived during Ms. Jenkins' staff recognition.</p>	
<p>Staff Reports</p> <p>Chief Medical Officer</p>	<p>Ms. Poster invited Dr. Lisa Santora, Chief Medical Officer, to the podium.</p> <p>Dr. Santora invited Ms. Gretchen Oshita to the podium.</p> <p>Dr. Santora reported that this month Ms. Oshita left the District and is moving on to new opportunities.</p> <p>Dr. Santora stated that a reception was held this afternoon that was attended by Ms. Oshita's partners, peers, and colleagues in celebration of her contributions during her tenure at the District.</p> <p>Dr. Santora presented Ms. Oshita with a "Gratitude Jar" containing thank you notes from principals, school administrators, students and parent docents for her work in the community, and a photo collage that covered various phases of her years at the District.</p>	

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<p>Chief Medical Officer Presentation: MindUp Program</p>	<p>Dr. Santora, on behalf of the Board of Directors, presented Ms. Oshita with a plaque in appreciation of her sixteen and a half years of service to the District.</p> <p>A photo opportunity with the Board of Directors followed the plaque presentation.</p> <p>Ms. Oshita expressed her appreciation for the learning and opportunities that she experienced during her tenure at the District.</p> <p>Dr. Santora introduced Ms. Sandi Conley, Behavioral Health Coordinator, and invited her to the podium.</p> <p>Ms. Conley presented an overview of the Youth Services Department's MindUp program that is a CASEL program (Collaborative for Academic, Social and Emotional Learning) that BCHD offers to 5,971 students in the elementary and middle schools in Hermosa Beach and Redondo Beach and in Manhattan Beach elementary schools.</p> <p>A discussion period followed Ms. Conley's presentation.</p>	
<p>Staff Recognition Ten Year Anniversaries: Susan Burden Chief Executive Officer</p>	<p>Dr. Noel Chun announced that this Agenda item would be taken out of order.</p> <p>Dr. Chun stated that it is his honor to announce the 10th Anniversary of Ms. Susan Burden, Chief Executive Officer. Dr. Chun stated that he has worked with Ms. Burden during his eight years on the Board and it has been a rewarding experience. Dr. Chun commended Ms. Burden for her many accomplishments and stated that together she and the Board of Directors have made the Beach Cities Health District the most viable public private model for community health and wellness in the country.</p> <p>Ms. Burden expressed her gratitude to the Board of Directors for their stability and consistent support of her and the vision of the Beach Cities Health District. Ms. Burden expressed her appreciation to Mr. Robert Lundy, Legal Counsel, her Leadership Team, and District staff for their support throughout the years.</p>	

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	<p>Ms. Poster commended Ms. Burden for bringing the Beach Cities Health District to national prominence as being a healthy workplace. Ms. Poster stated that she is donating her stipend for tonight's meeting to the District's Holiday Gift Bag Program in Ms. Burden's honor.</p>	
<p>CEO Report</p>	<p>Dr. Chun announced that this Agenda item would be taken out of order.</p> <p>Dr. Chun invited Ms. Burden to address the Board of Directors.</p> <p>Ms. Burden reported that next week she will be traveling to the State of Maine, where she has been invited to be the luncheon Keynote Speaker at Quality Counts, an annual statewide conference on the quality of healthcare.</p> <p>Ms. Burden reported that on May 21, 2014, the American Heart Association is hosting a "Go Red" Luncheon to be held at the Marriott in Manhattan Beach where she has been invited to be the Keynote Speaker.</p> <p>Ms. Burden reported that there is an update on the Micro-Enrichment Grant program in her CEO report.</p> <p>Ms. Burden reminded the Board that their Conflict of Interest Form 700's are due on April 1, 2014 and may be submitted electronically.</p> <p>Ms. Burden reported that she and Dr. Grossman will be representing the District at the Association of California Healthcare District's Legislative Day in Sacramento on April 7-8, 2014.</p> <p>Ms. Burden reported that a Request for Proposal is going to be issued in a search for new independent auditors.</p> <p>Ms. Burden announced that the May 2014 Board of Directors meeting will be held on Thursday, May 22, 2014 at 6:30 p.m. in the Beach Cities Room. The change in date is due to the fact that the Association of California Healthcare District's Annual Meeting is commencing on May 28, 2014, the</p>	

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	<p>same date as the BCHD Board of Directors Meeting.</p> <p>Ms. Burden reported that at the May 22, 2014 Board of Directors meeting the board will be reviewing the District's FY 2014-2015 Operating Budget.</p> <p>Ms. Burden reported that under Ms. Jackie Berling's direction, and in conjunction with the Blue Zones Project team, a plan is being put together to incorporate the American Heart Association's Fit-Friendly worksite program as a resource to be offered to employers free of charge.</p> <p>Cristan Higa, Director of Communications, will be bringing more into the FY 2014-2015 Budget with regard to refreshing BCHD's logo, website and colors, something that hasn't been done in eight years.</p> <p>Ms. Burden invited Ms. Cristan Higa, Director of Communications, to the podium to present an update on the utilization of the new Board of Director's Events calendar on Smartsheet.</p> <p>Ms. Higa presented an overview to the Board on how to access and utilize the calendar functions that the Board had requested: Sync Calendar to Outlook or Apple Calendar, Vacations, and Alerts for upcoming events.</p> <p>Ms. Burden reported that the Spirit of Wellness event took place on March 18, 2014 and was attended by 140 people. Ms. Burden commended Ms. Cristan Higa, Director of Communications, Ms. Jackie Berling, Chief Resources Officer, and Ms. Cindy Foster, General Manager of the Center for Health & Fitness and AdventurePlex, for their efforts in making the Spirit of Wellness event a success.</p>	
Legal Counsel	Mr. Lundy had no report.	
Community Health Committee	Dr. Grossman reported that the Community Health Committee did not meet. Committee members are being polled for a meeting date in May 2014. Dr. Grossman announced that he has two applicants for membership on the Community Health Committee.	

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<p data-bbox="154 136 430 199">Finance Committee Treasurer's Report</p> <p data-bbox="154 336 511 504">Approve Checks No. 59696 through 59893 totaling \$558,446.81 for Accounts Payable for the Month of February 2014</p> <p data-bbox="154 703 552 1165">Discussion and Potential Action Item: Amendment Request for an Increase to Capital Expenditures in the Amount of \$97,700.00 to the FY 2013-2014 Budget Covering Telephone System Configuration, Cabling, and Additional IT Expenses that Were Not Included in the Original Board Approved Relocation Budget Amount of \$300,000.00.</p>	<p data-bbox="581 136 1172 304">Ms. Edgerton reported that the Finance Committee is scheduled to meet on Monday, May 19, 2014 at 6:30 p.m. in the 3rd Floor Board Room to review the District's FY 2014-2015 Operating Budget.</p> <p data-bbox="581 703 1153 829">Dr. Chun invited Ms. Burden to elaborate on the amendment request for an increase to capital expenditures to the FY 2013-2014 budget.</p> <p data-bbox="581 871 1177 1228">Ms. Burden reported that the original board approved relocation budget covered construction costs for the move of the Administrative Offices to the Del Amo building and the Older Adults Services Department to the First Floor of the 514 N. Prospect Avenue building. The increase of \$97,700.00 covers configuration of the telephone system, cabling, and additional IT expenses that were unknown at the time the original the relocation budget was approved.</p> <p data-bbox="581 1270 1096 1375">Dr. Chun invited Ms. Kelly Olin, Senior Manager of Real Estate Services, to the podium.</p> <p data-bbox="581 1407 1169 1543">Ms. Olin presented an update on the vendors that will be performing the work for the relocation of the Administrative Offices and the Older Adult Services Department.</p> <p data-bbox="581 1575 1088 1638">A discussion period followed Ms. Olin's presentation.</p> <p data-bbox="581 1669 1161 1869">After review and discussion, Ms. Edgerton made a motion to Approve the Amendment Request for an Increase to Capital Expenditures in the Amount of \$97,700.00 to the FY 2013-2014 Budget Covering Telephone System Configuration, Cabling,</p>	<p data-bbox="1198 336 1534 661">It was Moved and Seconded (Edgerton/Chun) to Approve Checks No. 59696 through 59893 totaling \$558,446.81 for Accounts Payable for the Month of February 2014. Motion Carried Unanimously</p>

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	and Additional IT Expenses that Were Not Included in the Original Board Approved Relocation Budget Amount of \$300,000.00.	After review, it was Moved and Seconded (Edgerton/Chun) to Approve the Amendment Request for an Increase to Capital Expenditures in the Amount of \$97,700.00 to the FY 2013-2014 Budget Covering Telephone System Configuration, Cabling, and Additional IT Expenses that Were Not Included in the Original Board Approved Relocation Budget Amount of \$300,000.00. Motion Carried Unanimously
Policy Committee	Ms. Corr reported that the Policy Committee did not meet.	
Properties Committee	Dr. Chun reported that the Properties Committee did not meet.	
Strategic Planning Committee	Ms. Poster reported that the Strategic Planning Committee is scheduled to meet on Thursday, April 24, 2014, at 6:30 p.m., in the 3 rd Floor Board Room.	
Old Business	There were no reports.	
New Business 1. Discussion Item: Community Committee Appointments Process 2. Discussion Item: Association of California Healthcare Districts' Annual Meeting, May 28-30, 2014, Langham Huntington Hotel, Pasadena, CA	<p>Dr. Chun invited Ms. Marilyn Rafkin, Special Projects Assistant, to the podium.</p> <p>Ms. Rafkin presented an overview of the community committee appointments process that included reappointments and open positions on the Community Health, Finance and Strategic Planning Committees. Ms. Rafkin reported that this year the recruitment process will begin in April instead of May and will end in June, thereby allowing an additional month for the recruitment and appointment process.</p> <p>Ms. Burden requested that if any members of the Board of Directors plan on attending Association of California Healthcare Districts' Annual Meeting to please let her know as soon as possible so that registrations can be processed.</p>	

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<p>3. Discussion and Potential Board Resolution: Potential Change in the Date of the May 28, 2014 Beach Cities Health District Board of Directors Meeting to May 26, 2014 Due to the Fact That the Association of California Healthcare Districts' Annual Meeting Commences on the Same Date</p>	<p>After review and discussion, Ms. Poster made a motion to approve a Board Resolution to change the date of the May 28, 2014 Beach Cities Health District Board of Directors Meeting to May 22, 2014.</p>	<p>After review, it was Moved and Seconded (Poster/Corr) to change the date of the May 28, 2014 Beach Cities Health District Board of Directors Meeting to May 22, 2014. Dr. Chun, Ms. Corr, Ms. Edgerton and Ms. Poster voted yes and Dr. Grossman voted no. Motion Carried</p>
<p>Board Member Reports</p>	<p>Ms. Corr reported that she participated in the following programs:</p> <ul style="list-style-type: none"> ◆MindUp Program in the Redondo Beach Unified School District ◆BCHD LiveWell Kids Program <p>Dr. Grossman reported that he attended a simulcast of the TEDx meeting in Vancouver.</p> <p>Ms. Poster reported that she attended the following events:</p> <ul style="list-style-type: none"> ◆Spirit of Wellness Event ◆Gala for Good Event in support of the South Bay Children's Health Center <p>Dr. Chun reported that he attended the Gala for Good Event in support of the South Bay Children's Health Center</p> <p>Ms. Edgerton had no events to report.</p>	
<p>Announcements/ Questions and Referrals to Staff</p>	<p>Dr. Chun announced that the Board of Directors of the Beach Cities Health District has adopted a policy and a procedure outlining the guidelines for the annual performance evaluation of the Chief Executive Officer. Per the board approved Policy 2190, the performance evaluation will be conducted in Closed Session at the April 30, 2014 Board of Directors meeting. As the board evaluator, he will e-mail a board evaluation packet to each of the board members no later than April 16, 2014. Dr. Chun requested that the board evaluation packets be returned to him no later than April 23, 2014 and earlier submissions are encouraged. Dr. Chun reminded the board, per the procedure, the process must be kept confidential. This confidentiality includes no contact with staff members or members of the</p>	

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	public, and if a board member has any questions or comments, they have to contact him directly.	
Adjournment	Dr. Chun moved to adjourn the meeting.	There being no further business, Dr. Chun Moved to adjourn the meeting. Meeting adjourned at 8:00 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, April 30, 2014 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California