

**REGULAR MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
March 25, 2015**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:35 p.m.

Members Present: Dr. Michelle Bholat
Dr. Noel Chun
Jane Diehl
Dr. Robert Grossman
Vanessa Poster

Members Absent:

Legal Counsel Present: Bob Lundy, Hooper, Lundy & Bookman
Staff Present: Susan Burden, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
Call to Order	Ms. Vanessa Poster opened the meeting and invited Mr. Joe Hoefgen, City Manager, City of Redondo Beach, to lead the salute to the flag.	
Public Discussion	Ms. Poster asked if any member of the public would like to address the Board on any issue not on the agenda. No one from the public stepped forward.	
Community Partner Introduction: Mr. Joe Hoefgen, City Manager, City of Redondo Beach	Ms. Poster invited Ms. Susan Burden, Chief Executive Officer, to the podium. Ms. Burden invited Mr. Joe Hoefgen, City Manager, City of Redondo Beach, to the podium and welcomed him to the meeting. Mr. Hoefgen gave a brief history of his twenty-five years of experience in local government. He said he looked forward to working with Beach Cities Health District and to helping and supporting each other in the future.	Mr. Hoefgen introduced himself to the Board.
Review and Approval of the Minutes of the February 25, 2015 Regular Meeting	The Board reviewed the Minutes of the February 25, 2015 Regular Meeting.	After review, it was Moved and Seconded (Diehl/Bholat) to approve the minutes of the February 25, 2015 Regular Meeting. Dr. Bholat, Ms. Diehl and Ms. Poster voted yes. Dr. Chun abstained because he was not in

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		attendance at the meeting. Dr. Grossman was not present for the vote. Motion Carried
<p>Staff Recognition Ten Year Anniversaries:</p> <p>Ms. Valerie Lee, Administration</p> <p>Mr. Michael Peace Center for Health and Fitness</p>	<p>Dr. Grossman arrived during this agenda item.</p> <p>Ms. Poster invited Ms. Susan Burden, Chief Executive Officer, to the podium. Ms. Burden invited Ms. Valerie Lee, Administrative Services Manager, to join her at the podium. Ms. Burden introduced Ms. Lee to the Board and thanked her for ten years of service and highlighted her efficiency, timeliness, smart manner, and reflection of the core values.</p> <p>Ms. Lee thanked BCHD for the opportunities for professional growth. She said that her employment at BCHD was the most fulfilling job she has ever had.</p> <p>Ms. Poster invited Ms. Cindy Foster, General Manager, Center for Health and Fitness and AdventurePlex, to the podium. Ms. Foster invited Mr. Michael Peace, Medical Exercise Specialist, to join her at the podium. Ms. Foster introduced Mr. Peace to the Board and thanked him for ten years of service and highlighted his loyalty, dedication and compassion for his clients and his professionalism. She noted that Mr. Peace is in the process of earning his Medical Exercise Program Director certification.</p> <p>Mr. Peace thanked BCHD for the opportunity to grow professionally and for inspiring him to become a better human being through the core values.</p>	
<p>Program and Staff Reports</p> <p>A. Human Resources Update</p>	<p>Ms. Poster invited Ms. Megan Vixie, Director of Human Resources, to the podium.</p> <p>Megan Vixie provided the Board with an overview of the department, the customers (i.e., BCHD employees) that Human Resources serves, and some statistics/demographics of our workforce. She highlighted the main functions of Human Resources:</p> <ul style="list-style-type: none"> • Administrative • Talent Management 	

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<p>Proposed Senior Living Property Development at 514 N. Prospect Avenue, Redondo Beach, CA 90277</p>	<p>Property Committee reports and actions of the period of 2009 through the current year. The direction from the Board was to assess the Beach Cities Health District/514 North Prospect Avenue campus for options that supports BCHD's mission-driven services together with a positive financial return.</p> <p>The Board discussed the potential development options for the 514 N. Prospect Avenue, Redondo Beach, CA campus. The Board affirmed the general direction set out to begin actively developing the property for a senior living project. The Board concurred that the Chief Executive should hire a Project Manager. Ms. Burden stressed that due to the climate in the community, the Board would need an experienced highly qualified person with many years of experience in large public sector construction projects.</p> <p>Dr. Chun shared that he believes a focus on senior living is a low risk, high return focus that provides an opportunity of becoming a center for excellence around geriatric services. Dr. Grossman felt that Sunrise Assisted Living was a good example of BCHD's need for maintaining flexibility within the contract and that the payer base is advantageous for BCHD. Ms. Diehl shared that this campus location is close to retail outlets that residents can access without driving. Dr. Bholat shared that the mission and services of BCHD put the organization in a prime position to advance this process.</p>	<p>Direction to Staff: Hire a Project Manager to launch the senior living project.</p>
<p>C. Chief Medical Officer</p>	<p>Ms. Poster invited Dr. Lisa Santora, Chief Medical Officer, to the podium. Dr. Santora reviewed the issue of vaccinations in the beach cities and the Community Health Committee recommendation that the Board approve a resolution endorsing the Department of Health and Human Services (HSS) Advisory Committee on Immunization Practices (ACIP) recommended vaccination schedule.</p>	
<p>D. Legal Counsel</p>	<p>Mr. Lundy had no report.</p>	
<p>Community Health Committee</p>	<p>Dr. Bholat invited Dr. Lisa Santora, Chief Medical Officer, to the podium. Dr. Bholat followed up on Dr. Santora's report on vaccinations.</p> <p>Dr. Bholat reviewed the topics the Committee will discuss at the April:</p> <ul style="list-style-type: none"> • Services for LGBT population 	

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<p>Discussion and Potential Action Item: Resolution No. 532 of the Board of Directors of the Beach Cities Health District Endorsing the Department of Health and Human Services (HHS) Advisory Committee on Immunization Practices (ACIP) Recommended Vaccination Schedules</p>	<ul style="list-style-type: none"> • Fall 2014 update on funding related to domestic violence • 3-year Community Health Snapshot <p>After review and discussion, Dr. Chun made a motion to approve Resolution No. 532 of the Board of Directors of the Beach Cities Health District Endorsing the Department of Health and Human Services (HHS) Advisory Committee on Immunization Practices (ACIP) Recommended Vaccination Schedules.</p>	<p>After review, it was Moved and Seconded (Chun/Diehl) to approve Resolution No. 532 of the Board of Directors of the Beach Cities Health District Endorsing the Department of Health and Human Services (HHS) Advisory Committee on Immunization Practices (ACIP) Recommended Vaccination Schedules. Motion Carried Unanimously</p>
<p>Finance Committee Treasurer’s Report</p> <p>1. Action Item: Approve Checks No. 62636 through 62890 totaling \$421,866.27 for Accounts Payable for the Month of February 2015</p>	<p>Dr. Chun stated the Committee did not meet but will have a meeting in May to review the proposed Fiscal Year 2015-2016 BCHD Budget.</p> <p>Dr. Chun made a motion to approve Checks No. 62636 through 62890 totaling \$421,866.27 for Accounts Payable for the Month of February 2015.</p>	<p>It was Moved and Seconded (Chun/Grossman) to approve Checks No. 62636 through 62890 totaling \$421,866.27 for Accounts Payable for the Month of February 2015. Motion Carried Unanimously</p>
<p>Policy Committee</p>	<p>Ms. Poster reported that the Policy Committee did not meet.</p>	
<p>Properties Committee</p>	<p>Ms. Diehl reported that the Properties Committee did not meet.</p>	
<p>Strategic Planning Committee</p>	<p>Ms. Poster reported that the Strategic Planning Committee did not meet.</p>	<p>Staff follow-up with Ms. Poster to determine date for meeting.</p>
<p>Old Business</p> <p>Annual Performance Evaluation of Chief Executive Officer— Discussion of Process</p>	<p>Dr. Chun reviewed the process with the Board for the Chief Executive Officer Performance Review and asked that the Board direct questions and feedback directly to him.</p>	

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<p>New Business</p> <p>1. Discussion Item: Community Committee Appointments Process</p> <p>2. Discussion Item: California Healthcare Districts' Annual Meeting May 6-8, 2015, Monterey Plaza Hotel & Spa, Monterey, CA</p>	<p>Ms. Poster invited Ms. Susan Burden, Chief Executive Officer, to review the Board process for appointing community committee members. The Finance, Community Health and Strategic Planning Committees have community committee member positions. Ms. Burden noted that these committees are advisory in nature and not working committees.</p> <p>Ms. Poster announced that the Association of California Healthcare Districts' Annual Meeting is May 6-8, 2015, at the Monterey Plaza Hotel & Spa, Monterey, CA. Ms. Poster encouraged all Board members, especially new Board members, to attend. Voting delegates will be appointed at the April Board meeting.</p>	
<p>Board Member Reports</p>	<p>Dr. Chun reported that he attended the Manhattan Beach Chamber of Commerce Business Leaders Summit.</p> <p>Ms. Poster reported that she attended:</p> <ul style="list-style-type: none"> • Redondo Beach State of the City breakfast • Blue Zones Project Mindfulness Workshop in Hermosa Beach • American Psychological Association Award Ceremony in Washington, DC. <p>Dr. Grossman reported that the Lanakila Outrigger Canoe Club has begun their training practices and they are grateful to BCHD for the Micro Enrichment Grant.</p> <p>Dr. Bholat reported that she attended:</p> <ul style="list-style-type: none"> • Manhattan Beach Chamber of Commerce Business Leaders Summit • Redondo Beach State of the City breakfast <p>The Board Members all congratulated Dr. Bholat on her appointment to the Medical Board of the State of California.</p> <p>Ms. Diehl reported that she:</p> <ul style="list-style-type: none"> • Attended the Manhattan Beach Chamber of Commerce Business Leaders Summit • Toured all BCHD facilities in her role as Chair of the Properties Committee • She will attend: 	

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	<ul style="list-style-type: none"> ○ Manhattan Beach CERT program on April 18th ○ Next Mindfulness Workshop ○ Councilman Matt Kilroy's farewell ceremony for his service on Redondo Beach City Council. 	
Announcements/ Questions and Referrals to Staff	There were no announcements or questions and referrals to staff.	
Adjournment	Ms. Poster moved to adjourn the meeting in memory of Mr. Frank O'Leary.	There being no further business, Ms. Poster Moved to adjourn the meeting. Meeting adjourned at 8:09 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday April 22, 2015 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California