

**REGULAR MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
March 22nd, 2017**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:29 p.m.

Members Present: Dr. Michelle Bholat
Dr. Noel Chun
Jane Diehl
Lenore Bloss
Vanessa Poster

Members Not Present:

Legal Counsel Present: Robert Lundy, Hooper, Lundy & Bookman
Staff Present: Tom Bakaly, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
I. Call to Order-Salute to the Flag	Dr. Michelle Bholat opened the meeting and lead the salute to the flag.	
II. Public Discussion	<p>Dr. Bholat asked if any member of the public would like to address the Board on any issue not on the agenda.</p> <p>Ms. Betsy Ryan stepped forward. She highlighted the following:</p> <ul style="list-style-type: none"> • Wants to talk about the United States Veterans and getting support • The VA announced that twenty-two veterans commit suicide a day • Asking for support or an endorsement from BCHD regarding parking with decals on their license plates for all US Veterans of good or honorable discharge to be able to park near the Beach for free 	
III. Community Partners	<p>Lauren Nakano, Director of Blue Zones Project invited Ms. Sue Mitchell, Blue Zones Project and School Wellness Council Volunteer to the podium.</p> <p>Ms. Nakano highlighted the following:</p> <ul style="list-style-type: none"> • Honor and thank Ms. Sue Mitchell • Has touched and reached so many 	

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	<p>people in the community working with organizations and schools</p> <ul style="list-style-type: none"> • Started with BCHD on the Blue Zones Team • Regular at the BCHD Social Hour events • Lead many Initiatives at school campuses <p>Ms. Mitchell highlighted the following:</p> <ul style="list-style-type: none"> • Appreciates the recognition • Committed to the community since Blue Zones Project came around • Learned the importance and joy of serving others from BCHD 	
<p>IV. Review and Approval of Minutes of the February 25^{2nd}, 2017 Regular Meeting</p>	<p>The Board reviewed the Minutes of the February 22nd, 2017 Special Meeting.</p>	<p>It was Moved and Seconded (Poster/Chun) to approve the minutes of the February 22nd, 2017 Regular Meeting. Dr. Bholat, Ms. Diehl, Ms. Poster, Dr. Chun voted yes. Ms. Bloss Abstained. Motion Carried</p>
<p>V. Beach Cities Health District Staff Recognition:</p> <p>Ten Year Anniversaries</p> <p>1. Denise Luna Administration</p>	<p>Ms. Megan Vixie, Director of Human Resources invited Ms. Denise Luna, Administrative Assistant II to the Podium.</p> <p>Ms. Vixie highlighted the following:</p> <ul style="list-style-type: none"> • Honoring Ms. Denise Luna for her 10 year anniversary. • Commends her desire to serve staff, efficiently and quickly, even at a moment's notice • Commends her warm and compassionate nature, especially with the volunteers • Commends handling all the small things staff take for granted <p>Ms. Valerie Lee, Administration Manager highlighted the following:</p> <ul style="list-style-type: none"> • Commends handling the switchboard of phone calls 	

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<p data-bbox="203 268 492 365">2. Derick Malit Center for Health and Fitness</p>	<p data-bbox="526 237 1138 365">Ms. Cindy Foster, General Manager of Center for Health & Fitness and Adventureplex, invited Mr. Derick Malit, Personal Trainer to the Podium.</p> <p data-bbox="526 405 1078 569">Ms. Cindy Foster highlighted the following:</p> <ul data-bbox="574 443 1084 569" style="list-style-type: none"> • Commends his positive attitude and positive spirit • Commends how he's highly motivational <p data-bbox="526 642 967 674">Mr. Malit highlighted the following:</p> <ul data-bbox="574 680 1143 911" style="list-style-type: none"> • The 10 years at BCHD went by very quick • If he looked back, he would do it all over again the same way and stay in this field career wise. • Thanked Ms. Vixie, Ms. Jackie Berling and Ms. Foster. 	
<p data-bbox="203 1077 492 1173">3. Julie Lumbao Center for Health & Fitness</p>	<p data-bbox="526 1052 1138 1180">Ms. Cindy Foster, General Manager of Center for Health & Fitness and Adventureplex, invited Ms. Julie Lumbao, Programs Manager to the Podium.</p> <p data-bbox="526 1220 1114 1316">Ms. Cindy Foster highlighted the following:</p> <ul data-bbox="574 1257 1114 1316" style="list-style-type: none"> • Thank Julie for all the hard work she's done as Program Manager at CHF <p data-bbox="526 1390 1016 1421">Ms. Lumbao highlighted the following:</p> <ul data-bbox="574 1428 1097 1524" style="list-style-type: none"> • Appreciates the recognition • Blessed to be part of an organization that promotes wellness 	
<p data-bbox="155 1614 472 1711">VI. Election of Officers for the Board of Directors</p> <p data-bbox="155 1780 435 1812">Secretary/Treasurer</p>	<p data-bbox="526 1780 1118 1843">Dr. Bholat called for nominations for the office of Secretary/Treasurer for 2017</p>	<p data-bbox="1170 1780 1503 1875">It was Moved and Seconded (Poster/Chun) to elect Ms. Lenore Bloss</p>

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	<p>Ms. Poster nominated Ms. Bloss. Dr. Chun seconded the nomination</p> <p>There were no further nominations and Dr. Bholat closed the nominations</p> <p>Ms. Bloss Accepted the nomination.</p> <p>Ms. Bloss was elected to the office of Secretary/Treasurer for 2017.</p>	<p>to the office of Secretary/Treasurer for 2017.</p> <p>Motion Carried Unanimously</p>
<p>VII. Program and Staff Reports</p> <p>A. Chief Executive Officer</p>	<p>Dr. Bholat invited Mr. Tom Bakaly, Chief Executive Officer, to address the Board of Directors</p> <p>Mr. Bakaly referred the Board to the written report.</p> <p>Mr. Bakaly highlighted the following:</p> <ul style="list-style-type: none"> • We have a bill from Assembly Member Al Muratsuchi that is moving forward • Spoke for 3 minutes at the Local Government Committee of the Assembly • Congrats to AdventurePlex and CHF for their win at Best of the Beach Awards • Commend the team for Taste of Blue Zones event and the donation around \$9,000 to the three education foundations • Met with the Los Angeles County Dr. Barbara Ferrer, Executive Director of Public Health and started dialogue • Finances are doing well and seeing improvements with Sunrise Property • Staff is going on a Leadership Retreat for a day to speak on Budgets across departments • Volunteer Brunch on April 29th and the theme will be Under the Sea • April 6th – Mindfulness Gathering 	
<p>B. Legal Council</p>	<p>Mr. Lundy reported that there was nothing to report.</p>	
<p>VIII. Committee Reports</p>		

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>A. Community Health Committee</p>	<p>Dr. Bholat reported that the Community Health Committee has not met and will next meet on Monday, March 27th, 2017 at 6:00pm at 1200 Del Amo St, Redondo Beach.</p>	
<p>B. Finance Committee/ Treasurer's Report</p> <p>1. Action Item: Approve checks no. 67784 through 67974, totaling \$351,827.39 for accounts payable for the month of February 2017</p>	<p>Ms. Bloss reported that the Finance Committee has not met. We will be soliciting meeting dates from the chairs for May 2017 to review the proposed 2017-2018 budget.</p> <p>Ms. Bloss recommended approval of Checks No. 67784 through No. 67974, totaling \$351,827.39 for Accounts Payable for the month of February 2017.</p>	<p>It was Moved and Seconded (Bloss/Bholat) to approve Checks No 67784 through No. 67974, totaling \$351,827.39 for Accounts Payable for the month of February 2016. Meeting. Ms. Diehl, Dr. Bholat, Ms. Poster Dr. Chun and Ms. Bloss voted yes. Motion Carried Unanimously</p>
<p>C. Policy Committee D.</p> <p>1. Receive and File: Minutes of the March 6th, 2017, Policy Committee Meeting</p> <p>2. Action Item: Approval of revised Policy 6160: Purchasing</p>	<p>Dr. Chun reported that the Policy Committee met on Monday, March 6th, 2017.</p> <p>The Board received and Dr. Chun noted to file the Minutes of the March 6th, 2017, Policy Committee Meeting</p> <p>Dr. Chun recommended to approve the revised Policy 6160: Purchasing.</p> <p>Dr. Chun Invited Ms. Marilyn Rafkin, Executive Assistant to the CEO – Special Projects to the podium.</p> <p>Ms. Rafkin highlighted the following:</p> <ul style="list-style-type: none"> • Changes are minor, mainly formatting changes 	<p>The Board received and Dr. Chun noted to file the Minutes of the March 6th, 2017, Policy Committee Meeting</p> <p>It was Moved and Seconded (Chun/Poster) to approve the revised policy 6160: Purchasing. Ms. Diehl, Ms. Poster, Dr. Bholat, Ms. Bloss and Dr. Chun voted yes. Motion Carried</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>3. Policies – Series 5000: Properties</p> <p>a. Action Item: Approval of revised policy number 5170 for: Occupant Recycling</p> <p>b. Action Item: Approval of revised policy number 5200 for: Service Animals and Approved Pets</p> <p>c. Action Item: Approval of deletion of the following policies:</p> <ul style="list-style-type: none"> • Policy Number 5100 for: Leadership in Energy and Environmental Design—Existing Building (LEED-EB) • Policy Number 5110 for: Erosion and Sedimentation Control • Policy Number 5120 for: Source Reduction and Waste Management 	<p>Dr. Chun recommended to approve the revised Policy number 5170 for: Occupant Recycling.</p> <p>Ms. Rafkin highlighted the following:</p> <ul style="list-style-type: none"> • Changes are minor, mainly formatting changes <p>Dr. Chun recommended to approve the revised Policy number 5200 for: Service Animals and Approved Pets.</p> <p>Ms. Rafkin highlighted the following:</p> <ul style="list-style-type: none"> • Main changes are to add 1200 Del Amo St Administrative Offices • Formatting changes <p>Dr. Chun recommended to approve the deletion of policies:</p> <p>Ms. Rafkin highlighted the following:</p> <ul style="list-style-type: none"> • These policies were done in 2008 when BCHD was looking at making the 514 building LEED Certified • Certain policies had to be in place but they are now covered in the updated California Building Codes and the California Proposition 65 <p>Dr. Chun recommended to approve the deletion of the following policies:</p> <ul style="list-style-type: none"> • Policy Number 5100 for: Leadership in Energy and Environmental Design Existing Building (LEED-EB) • Policy Number 5110 for: Erosion and Sedimentation Control • Policy Number 5120 for: Source Reduction and Waste Management • Policy Number 5130 for: Toxic Material 	<p>It was Moved and Seconded (Chun/Diehl) to approve the revised policy 5170: Occupant Recycling. Ms. Diehl, Ms. Poster, Dr. Bholat, Ms. Bloss and Dr. Chun voted yes. Motion Carried</p> <p>It was Moved and Seconded (Bloss/Chun) to approve the revised policy 5200 for: Service Animals and Approved Pets. Ms. Diehl, Ms. Poster, Dr. Bholat, Ms. Bloss and Dr. Chun voted yes. Motion Carried</p> <p>It was Moved and Seconded (Chun/Diehl) to approve the deletion of the following policies: Policy numbers 5100, 5110, 5120, 5130, 5150, 5160, 5180, And 5190. Ms. Diehl, Ms. Poster, Dr. Bholat, Ms. Bloss and Dr. Chun voted yes. Motion Carried</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<ul style="list-style-type: none"> • Policy Number 5130 for: Toxic Material Source Reduction Reduced Mercury in Light Bulbs • Policy Number 5150 for: Optimum Use of Indoor Air Quality Compliant Products • Policy Number 5160 for: Sustainable Cleaning Products and Materials • Policy Number 5180 for: Additional Toxic Material Reduction—Reduced Mercury in Light Bulbs • Policy Number 5190 for: Green Cleaning—Low Environmental Impact Pest Management Policy 	<p>Source Reduction Reduced Mercury in Light Bulbs</p> <ul style="list-style-type: none"> • Policy Number 5150 for: Optimum Use of Indoor Air Quality Compliant Products • Policy Number 5160 for: Sustainable Cleaning Products and Materials • Policy Number 5180 for: Additional Toxic Material Reduction—Reduced Mercury in Light Bulbs • Policy Number 5190 for: Green Cleaning—Low Environmental Impact Pest Management Policy 	
<p>E. Properties Committee</p>	<p>Ms. Diehl reported that the Properties Committee met on Monday, March 13th, 2017. The following items were on the agenda:</p> <ul style="list-style-type: none"> • 3rd Floor Leasing Update • Discussion on unsolicited offer for 601 S. Pacific Coast Highway • Healthy Living Community for Older Adults • Update on 514 N. Prospect Ave Building • Discussion on Building Improvements at 601 S. PCH (Leap & Bound) and 2114 Artesia Blvd (South Bay Family Healthcare Center) • Update on referencing BCHD at AdventurePlex facility exterior signage 	

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	<ul style="list-style-type: none"> Update on Sunrise assisted living 	
F. Ad-Hoc Properties Committee	<p>Ms. Diehl reported that the Ad Hoc Properties Committee met on Monday, March 20th, 2017. The following items were discussed:</p> <ul style="list-style-type: none"> Discussion on CUPCCAA (California Uniform Construction Cost Accounting Commission) Discussion on RFQ for construction cost estimates (contract will be brought to the Board in the April Meeting) Discussion on Design/Build Legislation Discussion on Future renovation of 514 N. Prospect Ave, Redondo Beach. 	
G. Strategic Planning Committee	<p>Ms. Diehl reported that the Strategic Planning Committee did not meet. We will solicit meeting dates from the chairs in the next quarter.</p>	
VI. Old Business	<p>There was no Old Business.</p>	
VII. New Business A. Discussion Item: Community Committee Appointments Process B. Discussion and Potential Action Item: Approval to adopt Resolution No. 539 Governing Board of Directors of the Beach Cities Health District to become subject to uniform Public Construction	<p>Ms. Marilyn Rafkin, Executive Assistant – Special Projects, highlighted the following:</p> <ul style="list-style-type: none"> Recruiting for Committee Members will begin Appointments will be for 2 years terms Applications will go online on April 1st to begin applying that will be due June 1st. High School students will have a separate process and application and serve a 1 year term <p>Mr. Leslie Dickey, Executive Director of Real Estate, Highlighted the following:</p> <ul style="list-style-type: none"> Generally, BCHD must formally bid contracts for construction services if the cost exceeds \$25,000. Exception to this general rule exists for Local agencies that elect to be subject to the California Uniform Public Construction Cost Accounting Act (CUPCCAA). <ul style="list-style-type: none"> Allows local agencies to perform public projects with its own work force up to certain cost range 	<p>It was Moved and Seconded (Chun/Diehl) to approve Resolution No. 539 Governing Board of Directors of the Beach Cities Health District to become subject to uniform Public Construction Cost Accounting Procedures. Ms. Diehl, Ms. Poster, Dr. Bholat, Ms. Bloss and Dr. Chun voted yes. Motion Carried</p>

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<p>Cost Accounting Procedures</p>	<p>and provides for alternative bidding procedures.</p> <ul style="list-style-type: none"> ○ Public projects of \$45,000 or less may be performed by negotiated contract ○ Public projects of \$175,000 or less may be let to contract by the informal procedures set forth in the Act (“Informal Bidding”) ○ Public projects of more than \$175,000 shall be let to contract by formal bidding procedures <ul style="list-style-type: none"> • Recommend that we adopt Resolution no 539, to become subject to the uniform public construction cost accounting procedures set forth in the Act, and directing the District’s Chief Executive Officer or designee to take any action necessary for the District to become subject to the uniform public construction cost accounting procedures set forth in the Act. <p>A discussion ensued.</p>	
<p>VIII. Board Member Reports</p>	<p>Ms. Bloss reported that she attended:</p> <ul style="list-style-type: none"> • Properties Committee <p>Ms. Poster reported that she attended:</p> <ul style="list-style-type: none"> • Redondo Beach State of the City Breakfast <p>Dr. Bholat reported that she attended:</p> <ul style="list-style-type: none"> • Taste of Blue Zones • LA County Leadership Meeting • City of Redondo Beach Breakfast <p>Dr. Chun reported that he attended:</p> <ul style="list-style-type: none"> • Ad hoc Properties Meeting • Policy Committee Meeting • Taste of Blue Zones • LA County Leadership Meeting <p>Ms. Diehl reported that she attended:</p> <ul style="list-style-type: none"> • Taste of Blue Zones • Ad Hoc Properties Committee • Council of Governments Meeting • Redondo Beach State of the City 	
<p>IX. Announcements/</p>	<p>There were no announcements/questions and</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
Questions and Referrals to Staff	referrals to staff.	
X. Adjournment	Dr. Bholat moved to adjourn the meeting in the memory of Arthur Vincent Carroll and in the honor of David Poster's 90 th birthday.	There being no further business, Dr. Bholat Moved to adjourn the meeting. Meeting adjourned at 7:42 p.m.

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
I. Re-Call to Order	Dr. Bholat moved to re-open the meeting for Prospect One Corporation.	Dr. Bholat Moved to re-open the meeting. Meeting re-opened at 7:43 p.m.
II. Public Discussion	Dr. Bholat asked if any member of the public would like to address the Board on any issue not on the agenda. No one from the public stepped forward.	
III. Election of Officers	Dr. Bholat nominated the elected the following candidate officers: President – Dr. Michelle Bholat President Pro Tem – Dr. Noel Chun Secretary/Treasurer – Ms. Lenore Bloss	It was Moved (Poster) to elect the elected slate of candidates from the February 22 nd , 2017 Board of Directors election of officers. Ms. Diehl, Ms. Poster, Dr. Bholat, Ms. Bloss and Dr. Chun voted yes. Motion Carried Unanimously
IV. Staff Report	There was no Staff report	
V. Old Business	There was no Old Business	
VI. New Business	There was no New Business	
VII. Adjournment	Dr. Bholat moved to adjourn the meeting.	There being no further business, Dr. Bholat Moved to adjourn the meeting. Meeting adjourned at 7:43 p.m.

The next Special Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, April 26th, 2017 at 5:00 p.m. in the Beach Cities Room of the Beach Cities Health District, located at 514 N. Prospect Avenue, Redondo Beach, California