

Live Well. Health Matters.

May 27, 2014

- **TO:** Policy Committee
- **FROM:** Vanessa Poster, Chair

SUBJECT: CALL TO MEETING

A Special Meeting of the Policy Committee is scheduled as follows:

Date:	Wednesday, June 4, 2014
Time:	6:30 p.m.
Place:	Beach Cities Health Center
	Board Room, Third Floor
	514 N. Prospect Avenue
	Redondo Beach, CA 90277



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SPECIAL POLICY COMMITTEE MEETING AGENDA June 4, 2014

I. Public Discussion

II. <u>Action Item</u>: Approval of Minutes – October 28, 2013

III. Human Resources Policies

A. <u>Action Item</u>:

Recommend Approval to the Board of Directors of Revised Policy Number 3050 for: Holidays, Vacation and Sick Leave

B. <u>Action Item</u>:

Recommend Approval to the Board of Directors of Revised Policy Number 3080 for: Confidentiality

C. <u>Action Item</u>:

Recommend Approval to the Board of Directors of New Policy Number 3095 for: Social Media

D. <u>Action Item</u>:

Recommend Approval to the Board of Directors of Revised Policy Number 3220 for: Compensation

E. <u>Action Item</u>:

Recommend Approval to the Board of Directors of Revised Policy Number 3230 for: Benefits

F. Action Item:

Recommend Approval to the Board of Directors of Revised Policy Number 3240 for: Hours of Work and Overtime Special Policy Committee Meeting Agenda, June 4, 2014, page 2

G. <u>Action Item</u>:

Recommend Approval to the Board of Directors of Revised Policy Number 3250 for: Payroll Pay Periods

H. <u>Action Item</u>:

Recommend Approval to the Board of Directors of New Policy Number 3260 for: Advancement of Wages

I. <u>Action Item</u>:

Recommend Approval to the Board of Directors of Revised Policy Number 3630 for: Employee Service Awards

J. <u>Action Item</u>:

Recommend Approval to the Board of Directors of New Policy Number 3640 for: Performance Evaluation

K. <u>Action Item</u>:

Recommend Approval to the Board of Directors of Revised Policy Number 3825 for: Alcohol and Drug Abuse

L. <u>Action Item</u>:

Recommend Approval to the Board of Directors of Revised Policy Number 3830 for: Anti-Harassment

M. <u>Action Item</u>:

Recommend Approval to the Board of Directors of New Policy Number 3835 for: Employee Conduct and Working Environment

N. <u>Action Item</u>:

Recommend Approval to the Board of Directors of Revised Policy Number 3840 for: Workplace Safety and Security

O. <u>Action Item</u>:

Recommend Approval to the Board of Directors of Revised Policy Number 3845 for: Inspection of Personnel Files Special Policy Committee Meeting Agenda, June 4, 2014, page 3

P. <u>Action Item</u>:

Recommend Approval to the Board of Directors of New Policy Number 3850 for: Letters of Recommendation

Q. <u>Action Item</u>:

Recommend Approval to the Board of Directors of Revised Policy Number 3920 for: Separation from Employment

R. <u>Action Item</u>:

Recommend Deletion to the Board of Directors of:

Human Resources Policy Article XVIII: Employee Conduct and Working EnvironmentHuman Resources Policy 2080: Pay Classification and Employee Status

IV. Old Business

- VIII. New Business
- IX. Action Item: Motion to Adjourn